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2021 DOMESTIC
COURSE
PROSPECTUS

Engineering	Automotive Services	Business
Hospitality & Cookery Services	Retail Meat
Health Services	Community Services
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AXIAL™
TRAINING

Faculty of
Engineering
Services

MEM20105

CERTIFICATE II IN ENGINEERING

PRODUCTION

Study With Axial Training To Get The Skills and Succeed

This Certificate II traineeship will give you the base level skills, knowledge and competencies required to work in an engineering workshop or factory.

As well as acquiring basic trade skills such as machining, fabrication and using hand and power tools, you will also develop a sound knowledge of workplace communication, occupational health and safety, quality procedures and industry specific production processes.

Trainees will complete a range of subjects including:

- hand and power tools
- principles of OH&S in the work environment
- engineering measurements
- welding practices

Study Mode	Workplace & Online
Duration of Course	Up to 12 Months
Total Units	34 [5 Core & 29 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

CNC Machine Operator

Production Machinist

Foundry Worker

MEM20105
CERTIFICATE II IN ENGINEERING
PRODUCTION

Pathways To Further Study

Certificate III in Engineering

Certificate IV in Engineering

Course Units

Core:

MEM13014A	Apply principles of OH&S in the work environment
MEM15002A	Apply quality systems
MEM15024A	Apply quality procedures
MEM16007A	Work with others in a manufacturing, engineering or related environment
MEM14004A	Plan to undertake a routine task

Elective:

MEM12023A	Perform engineering measurements		MEM17003A	Assist in the provision of on the job training
MEM18001C	Use hand tools		MEM18002B	Use power tools/hand held operations
MSAENV272B	Participate in environmentally sustainable work practices		MEM03001B	Perform manual production assembly
MEM03003B	Perform sheet and plate assembly		MEM05004C	Perform routine oxy acetylene welding
MEM05005B	Carry out mechanical cutting		MEM05006C	Perform brazing and or silver soldering
MEM05007C	Perform manual heating and thermal cutting		MEM05012C	Perform routine manual metal arc welding
MEM05049B	Perform routine gas tungsten arc welding		MEM05050B	Perform routine gas metal arc welding
MEM07001B	Perform operational maintenance of machines/equipment		MEM07024B	Operate and monitor machine/process
MEM08010B	Manually finish/polish materials		MEM09002B	Interpret technical drawing
MEM11011B	Undertake manual handling		MEM12001B	Use comparison and basic measuring devices
MEM12024A	Perform computations		MEM13003B	Work safely with industrial chemicals and materials
MEM14005A	Plan a complete activity			
MEM16006A	Organise and communicate information			
MEM16008A	Interact with computing technology			
MEM18024B	Maintain engine cooling systems			
MEM18026C	Test compression ignition fuel systems			
MEM18028B	Maintain engine lubrication systems			
MEM18055B	Dismantle, replace and assemble engineering components			

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MEM20205
CERTIFICATE II IN ENGINEERING
PRODUCTION TECHNOLOGY

Study With Axial Training To Get The Skills and Succeed

This Certificate II traineeship will give students the base level skills, knowledge and competencies required to work in an engineering workshop or factory. MEM20205 Certificate II in Engineering - Production Technology has been developed for those who would like to gain entry-level employment into the metals, engineering and associated industries.

Trainees who undertake this traineeship will be able to achieve outcomes based on the manufacturing, engineering, production and/or process industries. Trainees will primarily be engaged in production work, including the set up and operation of:

- automatic, semi-automatic, single purpose and computer numeric (CNC) machines
- production lathes, welding processes and major manufacturing production lines

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	27 [13 Core & 14 Elective]

Entry Requirements

Minimum Age
You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements
You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes
Metal Engineering Worker

Engineering Process Worker

Production Machinist

Foundry Worker

MEM20205

CERTIFICATE II IN ENGINEERING

PRODUCTION TECNOLOGY

Pathways To Further Study

Certificate III in Engineering

Certificate IV in Engineering

Course Units

Core:

MEM15002A	Apply quality systems
MEM13014A	Apply principles of occupational health and safety in the work environment
MEM14004A	Plan to undertake a routine task
MSAENV272B	Participate in environmentally sustainable work practices
MEM15024A	Apply quality procedures
MEM16006A	Organise and communicate information
MEM16007A	Work with others in a manufacturing, engineering or related environment
MEM17003A	Assist in the provision of on the job training
MEM12023A	Perform engineering measurements
MEM18002B	Use power tools/hand held operations
MEM18001C	Use hand tools
MEM09002B	Interpret technical drawing
MEM12024A	Perform computations

Elective:

MEM11011B	Undertake manual handling
MEM03003B	Perform sheet and plate assembly
MEM05012C	Perform routine manual metal arc welding
MEM05050B	Perform routine gas metal arc welding
MEM05051A	Select welding processes
MEM05004C	Perform routine oxy acetylene welding
MEM05005B	Carry out mechanical cutting
MEM07005C	Perform general machining
MEM18003C	Use tools for precision work
MEM05049B	Perform routine gas tungsten arc welding
MEM18055B	Dismantle, replace and assemble engineering components
MEM05052A	Apply safe welding practices
MEM05017D	Weld using gas metal arc welding process
MEM05015D	Weld using manual metal arc welding process

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MEM30205B
CERTIFICATE III IN ENGINEERING
MECHANICAL TRADE - DIESEL FITTING

Study With Axial Training To Get The Skills and Succeed

The MEM30205B Certificate III in Engineering – Mechanical Trade course with a focus on Diesel Fitting is designed to offer students the opportunity to further their skills and experience repairing and maintaining a range of equipment driven by diesel engines including heavy earthmoving equipment.

This course is for individuals who work or would like to work as a Diesel Fitter whose duties include use of hand and power tools, planning work activities, interpret drawings, basic welding using a range of processes, use precision tools, diagnosis faults in components and bearings, tune diesel engine, and work on braking, steering and engine cooling system.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	29 [12 Core & 17 Elective]

Entry Requirements

Minimum Age
You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements
You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes
Diesel Fitter

Heavy Earthmoving Fitter (HEF)

Diesel Mechanic

MEM30205B
CERTIFICATE III
IN ENGINEERING
MECHANICAL TRADE - DIESEL FITTING

Pathways To Further Study

Certificate IV in Engineering

Course Units

Core:

MEM15002A	Apply quality systems.
MEM15024A	Apply quality procedures.
MEM16007A	Work with others in a manufacturing, engineering or related environment.
MEM14004A	Plan to undertake a routine task.
MEM14005A	Plan a complete activity.
MEM16006A	Organise and communicate information.
MEM16008A	Interact with computing technology.
MSAENV272B	Participate in environmentally sustainable work practices.
MEM12023A	Perform engineering measurements.
MEM12024A	Perform computations.
MEM17003A	Assist in the provision of on the job training.

Elective:

MEM18001C	Use hand tools.
MEM18002B	Use power tools/hand held operations.
MEM09002B	Interpret technical drawing.
MEM05050B	Perform routine gas metal arc welding.
MEM18003C	Use tools for precision work.
MEM18055B	Dismantle, replace and assemble engineering components.
MEM18028B	Maintain engine lubrication systems.
MEM18024B	Maintain engine cooling systems.
MEM18030B	Diagnose and repair low voltage electrical systems.
MEM18029B	Tune diesel engine.
MEM18026C	Test compression ignition fuel systems.
MEM18035B	Diagnose and rectify braking systems.
MEM18006C	Repair and fit engineering components.
MEM18005B	Perform fault diagnosis, installation and removal of bearings.
MEM18032B	Maintain induction/exhaust systems.
MEM18033B	Perform engine bottom-end overhaul.
MEM18034B	Perform engine top-end overhaul.
MEM18020B	Maintain hydraulic system components.

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MEM30205C

CERTIFICATE III IN ENGINEERING

MECHANICAL TRADE - FITTING AND/OR TURNING

Study With Axial Training To Get The Skills and Succeed

The MEM30205C Certificate III in Engineering - Mechanical Trade (Maintenance - Fitting and / or Turning) qualification provides the knowledge and skills in:

- ·Setting up of machinery to enable the manufacture of engineering products
- Repair and replacement of components, parts or other items
- Installation of plant and machinery
- Design and manufacture of modifications to existing components parts and other items
- Maintenance of plant and equipment, and construction and commissioning work.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	28/18 [12 Core & 16 Elective A / 6 Elective B]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Fitter Machinist

Fitter and Turner

Mechanical Fitter

Maintenance Fitter

Pathways To Further Study

Certificate IV in Engineering

MEM30205C
CERTIFICATE III IN ENGINEERING

MECHANICAL TRADE - FITTING AND/OR TURNING

Course Units

Core:

MEM13014A	Apply principles of OH&S in the work environment.
MEM15002A	Apply quality systems.
MEM15024A	Apply quality procedures.
MEM16007A	Work with others in a manufacturing, engineering or related environment.
MEM14004A	Plan to undertake a routine task.
MEM14005A	Plan a complete activity.
MEM16006A	Organise and communicate information.
MEM16008A	Interact with computing technology.
MSAENV272B	Participate in environmentally sustainable work practices.
MEM12023A	Perform engineering measurements.
MEM12024A	Perform computations.
MEM17003A	Assist in the provision of on the job training.

Elective:

MEM18001C	Use hand tools.	MEM18002B	Use power tools/hand held operations.
MEM09002B	Interpret technical drawing.	MEM18003C	Use tools for precision work.
MEM05005B	Carry out mechanical cutting.	MEM07005C	Perform general machining.
MEM12006C	Mark off/out (general engineering).	MEM05006C	Perform brazing and or silver soldering
MEM05007C	Perform manual heating and thermal cutting.	MEM05012C	Perform routine manual metal arc welding.
MEM05050B	Perform routine gas metal arc welding.	MEM07006C	Perform lathe operations
MEM07007C	Perform milling operations	MEM18006C	Repair and fit engineering components.
MEM18011C	Shut down and isolate machines/equipment.	MEM18004B	Maintain and overhaul mechanical equipment.
MEM18055B	Dismantle, replace and assemble engineering components.		
MEM18005B	Perform fault diagnosis, installation and removal of bearings.		
MEM18009B	Perform levelling and alignment of machines and engineering components.		
MEM18007B	Maintain and repair mechanical drives and mechanical transmission assemblies.		
MEM18012B	Perform installation and removal of mechanical seals.		

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MEM30205F

CERTIFICATE III IN ENGINEERING

MECHANICAL TRADE - MACHINING

Study With Axial Training To Get The Skills and Succeed

The MEM30205F Certificate III in Engineering - Mechanical Trade (Machining) qualification provides the knowledge and skills for an apprentice to create and modify components and parts made (primarily) of metal, plastic, or wood.

This course also provides the skills to follow technical drawings, and design, assemble, manufacture and install components in mechanical equipment. Fault-finding, maintenance and servicing of the relevant equipment is also covered.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	28 + [24 Core & Elective Points - see over]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Fitter Machinist

Fitter and Turner

Mechanical Fitter

Maintenance Fitter

MEM30205F
CERTIFICATE II IN ENGINEERING
MECHANICAL TRADE - MACHINING

Pathways To Further Study

Certificate IV in Engineering

Course Units

Core:

MEM13014A	Apply principles of OH&S in the work environment.		MEM15002A	Apply quality systems.
MEM16007A	Work with others in a manufacturing, engineering or related environment.		MEM15024A	Apply quality procedures.
MEM14004A	Plan to undertake a routine task.		MEM14005A	Plan a complete activity.
MEM16006A	Organise and communicate information.		MEM16008A	Interact with computing technology.
MSAENV272B	Participate in environmentally sustainable work practices.		MEM12023A	Perform engineering measurements.
MEM17003A	Assist in the provision of on the job training.		MEM12024A	Perform computations.

[Elective A at least 40 points, Electives A+B at least 73 points]

Elective A:

MEM18001C	Use hand tools.	2 pts
MEM18002B	Use power tools/hand held operations.	2 pts
MEM09002B	Interpret technical drawing.	4 pts
MEM12006C	Mark off/out (general engineering).	4 pts
MEM18011C	Shut down isolate machines/equipment.	2 pts
MEM07005C	Perform general machining.	8 pts
MEM07008D	Perform grinding operations.	4 pts
MEM07015B	Set computer controlled machines/processes.	2 pts
MEM18055B	Dismantle, replace and assemble engineering components.	3 pts
MEM07006C	Perform lathe operations.	4 pts
MEM07007C	Perform milling operations.	4 pts
MEM07016C	Set and edit computer controlled machines/processes.	4 pts
MEM12003B	Perform precision mechanical measurement	2 pts
MEM18003C	Use tools for precision work.	4 pts
MEM07018C	Write basic NC/CNC programs	4 pts
MEM18006C	Repair and fit engineering components.	6 pts

Elective B :

MEM11011B	Undertake manual handling.	2 pts
MEM13003B	Work safely with industrial chemicals and materials	2 pts
MEM05012C	Perform routine manual metal arc welding.	2 pts
MEM05050B	Perform routine gas metal arc welding.	2 pts
MEM05005B	Carry out mechanical cutting.	2 pts
MEM05006c	Perform brazing and or silver soldering.	2 pts
MEM05007C	Perform manual heating and thermal cutting.	2 pts

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MEM30205

CERTIFICATE III IN ENGINEERING

PRODUCTION SYSTEMS - MECHANICAL ENGINEERING

Study With Axial Training To Get The Skills and Succeed

This Certificate III course will equip you to become a qualified tradesperson in the mechanical field within the metal, engineering, manufacturing and associated industries or other industries where engineering – mechanical tradespeople work.

This qualification is designed for apprentices in the above-named areas and has been developed to deliver subjects both on and off the job. You will acquire industry-specific skills that equips you with the knowledge and abilities such as how to interact with computing technology, apply quality systems and procedures, perform computations and perform engineering measurements.

Study Mode	Workplace & Online
Duration of Course	Up to 36 Months
Total Units	25/23 [12 Core & 13 Elective A / 11 Elective B]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Driller

Plant Engineer

Ship Building Worker

Construction Worker

MEM30205
CERTIFICATE III IN ENGINEERING
PRODUCTION SYSTEMS - MECHANICAL ENGINEERING

Pathways To Further Study
Certificate IV in Engineering

Course Units

Core:

MEM12023A	Perform engineering measurements		MEM12024A	Perform computations
MEM14004A	Plan to undertake a routine task		MEM14005A	Plan a complete activity
MEM15002A	Apply quality systems		MEM15024A	Apply quality procedures
MEM16006A	Organise and communicate information		MEM16008A	Interact with computing technology
MSAENV272B	Participate in environmentally sustainable work practices		MEM17003A	Assist in the provision of on the job training
MEM16007A	Work with others in a manufacturing, engineering or related environment			
MEM13014A	Apply principles of occupational health and safety in the work environment			

Elective A:

MEM03001B	Perform manual production assembly.		MEM03003B	Perform sheet and plate assembly.
MEM07001B	Perform operational maintenance of machines/equipment.		MEM07003B	Perform machine setting (routine).
MEM07024B	Operate and monitor machine/process.		MEM08010B	Manually finish/polish materials.
MEM09002B	Interpret technical drawing.		MEM11011B	Undertake manual handling.
MEM12001B	Use comparison and basic measuring devices.		MEM15004B	Perform inspection.
MEM13003B	Work safely with industrial chemicals and materials.		MEM18001C	Use hand tools.
MEM18002B	Use power tools/hand held operations.			

Elective B:

MEM05005B	Carry out mechanical cutting.		MEM05007C	Perform manual heating and thermal cutting.
MEM05011D	Assemble fabricated components.		MEM05012C	Perform routine manual metal arc welding.
MEM05013C	Perform manual production welding.		MEM05015D	Weld using manual metal arc welding process.
MEM05017D	Weld using gas metal arc welding process.		MEM05049B	Perform routine gas tungsten arc welding.
MEM05050B	Perform routine gas metal arc welding.		MEM05051A	Select welding processes.
MEM05052A	Apply safe welding practices.			

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MEM20205
CERTIFICATE III IN ENGINEERING

MECHANICAL TRADE - [REFRIGERATION AND AIR CONDITIONING]

Study With Axial Training To Get The Skills and Succeed

The MEM30205 Certificate III in Engineering - Mechanical Trade (Refrigeration and Air Conditioning) qualification provides the knowledge and skills for an apprentice to install, repair and service refrigeration and air conditioning systems. the work includes design, assembly & installation modification, fault finding, commissioning, maintenance and repair of compressors, chiller units, blower unit fan systems, electrical / electronic control units, air balance units, refrigeration recharge units, high and low pressure vacuum pumps and duct work sections. It also includes the fabrication of pipes and component fitting, and working with electrical/electronics circuits and refrigerant gasses.

Successful completion of this qualification will allow you to become a trade-qualified refrigeration and air conditioning mechanic. You will also be able to apply for your Restricted

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	23/19 [12 Core & 11 Elective A / 7 Elective B]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Refrigeration and Air Conditioning Mechanic

MEM20205

CERTIFICATE III IN ENGINEERING

MECHANICAL TRADE - [REFRIGERATION AND AIR CONDITIONING]

Pathways To Further Study

Certificate IV in Engineering

Course Units

Core:

MEM12023A	Perform engineering measurements.	MEM12024A	Perform computations.
MEM13014A	Apply principles of OH&S in the work environment.	MEM14004A	Plan to undertake a routine task.
MEM14005A	Plan a complete activity.	MEM15002A	Apply quality systems.
MEM15024A	Apply quality procedures.	MEM16006A	Organise and communicate information.
MEM16008A	Interact with computing technology.		
MEM17003A	Assist in the provision of on the job training.		
MSAENV272B	Participate in environmentally sustainable work practices.		
MEM16007A	Work with others in a manufacturing, engineering or related environment.		

Elective A:

MEM09002B	Interpret technical drawing.
MEM18001C	Use hand tools.
MEM18002B	Use power tools/hand held operations
MEM18046B	Fault find/repair electrical equipment/components up to 1000 volts a.c. /1500 volts d.c.
MEM18049C	Disconnect/reconnect fixed wired equipment up to 1000vac/1500 vdc
MEM18055B	Dismantle, replace and assemble engineering components.
MEM18086B	Test, recover, evacuate and charge refrigeration systems
MEM18087B	Service and repair domestic and light commercial refrigeration and air conditioning equipment
MEM18092B	Maintain and repair commercial and/or industrial refrigeration and/or air conditioning controls
MEM18096A	Maintain, repair/replace and adjust refrigerant flow controls and associated equipment
MEM18088B	Maintain and repair commercial air conditioning systems and components

Elective B:

MEM05006C	Perform brazing and/or silver soldering
MEM10002B	Terminate and connect electrical wiring
MEM10009B	Install refrigeration and air conditioning plant and equipment
MEM10010B	Install pipework and pipework assemblies
MEM12002B	Perform electrical/electronic measurement
MEM13002B	Undertake occupational health and safety activities in the workplace
MEM18094B	Service and repair commercial refrigeration

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MEM30305G

CERTIFICATE III IN ENGINEERING

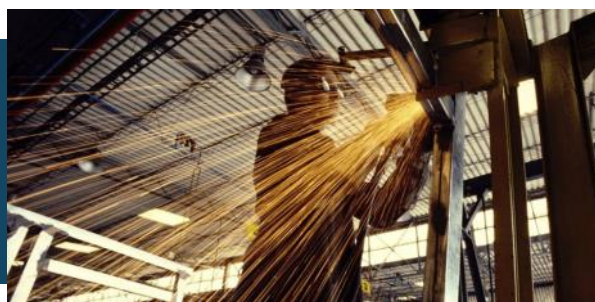## FABRICATION TRADE - LIGHT FABRICATION [SHEET METAL]

Study With Axial Training To Get The Skills and Succeed

This qualification covers the skills and knowledge required for employment as an Engineering Tradesperson - Fabrication within the metal, engineering, manufacturing and associated industries or other industries where Engineering Tradespersons - Fabrication work.

The qualification has been specifically developed to meet the needs of apprentices in the above trade. The qualification packaging has been developed on an assumption that competency will be developed through an integrated combination of on and off-the-job learning strategies such as those delivered through a formal apprenticeship. The qualification may also be achieved through formal skills recognition assessment processes.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	12 + [12 Core & Elective Points - see over]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Sheet Metal Worker

MEM30305G
CERTIFICATE III IN ENGINEERING

FABRICATION TRADE - LIGHT FABRICATION

Pathways To Further Study
Certificate IV in Engineering

Course Units

Core:

MEM13014A	Apply principles of OH&S in the work environment.		MEM15002A	Apply quality systems.
MEM15024A	Apply quality procedures.		MEM14005A	Plan a complete activity.
MEM16007A	Work with others in a manufacturing, engineering or related environment.		MEM14004A	Plan to undertake a routine task.
MEM16006A	Organise and communicate information.		MEM16008A	Interact with computing technology.
MSAENV272B	Participate in environmentally sustainable work practices.		MEM12023A	Perform engineering measurements.
MEM17003A	Assist in the provision of on the job training.		MEM12024A	Perform computations.

[Elective A at least 40 points, A+B at least 73 points]

Elective A:

MEM18001C	Use hand tools.	2 pts
MEM18002B	Use power tools/hand held operations.	2 pts
MEM09002B	Interpret technical drawing.	4 pts
MEM05050B	Perform routine gas metal arc welding.	2 pts
MEM05049B	Perform routine gas tungsten arc welding.	2 pts
MEM05006C	Perform brazing and or silver soldering.	2 pts
MEM05051A	Select welding processes.	2 pts
MEM05052A	Apply safe welding processes.	4 pts
MEM05005B	Carry out mechanical cutting.	2 pts
MEM05007C	Perform manual heating and thermal cutting.	2 pts
MEM03003B	Perform sheet and plate assembly.	4 pts
MEM08010B	Manually finish/polish materials.	6 pts
MEM05017D	Weld using gas metal arc welding process.	4 pts
MEM05019D	Weld using gas tungsten arc welding process.	4 pts
MEM05010C	Apply fabrication, forming and shaping techniques.	8 pts
MEM05011D	Assemble fabricated components.	8 pts
MEM05037C	Perform geometric development.	6 pts
MEM12007D	Mark off/out structural fabrications and shapes.	4 pts

Elective B :

MEM13003B	Work safely with industrial chemicals and materials	2 pts
MEM15004B	Perform inspection.	2 pts
MEM11011B	Undertake manual handling.	2 pts

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Skills Assure
NATIONALLY RECOGNISED TRAINING

MEM30305G

CERTIFICATE III IN ENGINEERING

FABRICATION TRADE - BOILERMAKING / WELDING

Study With Axial Training To Get The

Skills and Succeed

This course is for those employed as an apprentice in the manufacturing, engineering and related industry areas.

Apprentices will acquire skills and knowledge in workplace communication, workplace health and safety, quality procedures systems and planning, engineering measurement, computations and computer technology.

Industry-specific skills in welding and boiler making that are relevant to either current or intended employment will also be taught.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	12 + [12 Core & Elective Points - see over]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Steel Fabricator

Welder

Boilermaker

MEM30305G
CERTIFICATE III IN ENGINEERING

FABRICATION TRADE - BOILERMAKING / WELDING

Pathways To Further Study

Certificate IV in Engineering

Course Units

Core:

MEM13014A	Apply principles of OH&S in the work environment.		MEM15002A	Apply quality systems.
MEM15024A	Apply quality procedures.		MEM14005A	Plan a complete activity.
MEM16007A	Work with others in a manufacturing, engineering or related environment.		MEM14004A	Plan to undertake a routine task.
MEM16006A	Organise and communicate information.		MEM16008A	Interact with computing technology.
MSAENV272B	Participate in environmentally sustainable work practices.		MEM12023A	Perform engineering measurements.
MEM17003A	Assist in the provision of on the job training.		MEM12024A	Perform computations.

[Elective A+B at least 73 points]

Elective A:

MEM18001C	Use hand tools.	2 pts
MEM18002B	Use power tools/hand held operations.	2 pts
MEM09002B	Interpret technical drawing.	4 pts
MEM05012C	Perform routine manual metal arc welding.	2 pts
MEM05050B	Perform routine gas metal arc welding.	2 pts
MEM05049B	Perform routine gas tungsten arc welding.	2 pts
MEM05051A	Select welding processes.	2 pts
MEM05052A	Apply safe welding processes.	4 pts
MEM05005B	Carry out mechanical cutting.	2 pts
MEM05007C	Perform manual heating and thermal cutting.	2 pts
MEM03003B	Perform sheet and plate assembly.	4 pts
MEM05015D	Weld using manual metal arc welding process.	4 pts
MEM05017D	Weld using gas metal arc welding process.	4 pts
MEM05019D	Weld using gas tungsten arc welding process.	4 pts
MEM05037C	Perform geometric development.	6 pts
MEM12007D	Mark off/out structural fabrications and shapes.	4 pts
MEM05010C	Apply fabrication, forming and shaping techniques.	8 pts
MEM05011D	Assemble fabricated components.	8 pts
MEM05036C	Repair/replace/modify fabrications.	4 pts

Elective B :

MEM13003B	Work safely with industrial chemicals and materials	2 pts

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UEE32111

CERTIFICATE III IN APPLIANCE SERVICE

Study With Axial Training To Get The Skills and Succeed

Axial's UEE32111 Certificate III in Appliance Service has been specifically developed for apprentices in the appliance repair industry.

The qualification packaging has been developed on an assumption that competency will be developed through a combination of on and off-the-job learning strategies such as those delivered through a formal apprenticeship. The qualification may also be achieved through formal skills recognition assessment

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	30 + [22 Core & 8 Elective

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Appliance Service & Repair Technician

UEE32111

CERTIFICATE III IN EAPPLIANCE SERVICE

Pathways To Further Study

Certificate IV in Engineering

Electrotechnology Short Courses

Course Units

Core:

UEENEEC017B	Participate in appliance servicing work and competency development activities
UEENEEE101A	Apply Occupational Health and Safety regulations, codes and practices in the workplace
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE103A	Solve problems in ELV single path circuits
UEENEEE105A	Fix and secure electrotechnology equipment
UEENEEE107A	Use drawings, diagrams, schedules, standards, codes and specifications
UEENEEE137A	Document and apply measures to control OHS risks associated with electrotechnology work
UEENEEJ102A	Prepare and connect refrigerant tubing and fittings
UEENEEJ151A	Service small electrical appliances and power tools
UEENEEJ153A	Find and rectify faults in motors and associated controls in refrigeration and air conditioning systems
UEENEEJ154A	Find and rectify faults in appliance control systems and devices
UEENEEJ155A	Service refrigeration appliances
UEENEEJ156A	Service clothes washing machines and dryers
UEENEEJ161A	Verify functionality and compliance of appliances
UEENEEJ162A	Recover, pressure test, evacuate, charge and leak test refrigerants - appliances
UEENEEJ194A	Solve problems in low voltage refrigeration circuits
UEENEEJ195A	Establish the basic operating conditions of vapour compression systems - appliances
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector
UEENEEP012A	Disconnect / reconnect composite appliances connected to low voltage installation wiring
UEENEEP017A	Locate and rectify faults in low voltage composite appliances using set procedures```
UEENEEP024A	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply
UEENEEP025A	Attach cords, cables and plugs to electrical equipment for connection to 1000 Va.c. or 1500 Vd.c. supply

Elective:

UEENEEJ103A	Establish the basic operating conditions of vapour compression systems
UEENEEJ108A	Recover, pressure test, evacuate, charge and leak test refrigerants
UEENEED101A	Use computer applications relevant to a workplace
UEENEEE009B	Comply with scheduled and preventative maintenance program processes
UEENEEE020B	Provide basic instruction in the use of electrotechnology apparatus
UEENEEJ157A	Service electrical heating appliances
UEENEEJ158A	Service dishwasher machines
UEENEEJ173A	Service and repair microwave ovens

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UEE32211

CERTIFICATE III IN AIR CONDITIONING & REFRIGERATION

Study With Axial Training To Get The
Skills and Succeed

In the UEE32211 Certificate III in Air Conditioning & Refrigeration qualification students will learn to select components and install, test, fault find, repair and maintain various refrigeration systems and equipment for food storage and preservation. Students will also learn to apply these skills for air conditioning and air distribution equipment for buildings an premises.

The course also covers the regulatory requirements for purchasing and handling refrigerants.

Study Mode	Workplace & Online
Duration of Course	Up to 48 Months
Total Units	29 [24 Core & 4 Elective

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Refrigeration and
Air Conditioning Mechanic

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Qualification delivered by Axial Training RTO 2437 CRICOS 03452C

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Skills Assure

NATIONALLY RECOGNISED TRAINING

UEE32211

CERTIFICATE III IN AIR CONDITIONING & REFRIGERATION

Pathways To Further Study
Certificate IV in Engineering

Course Units

Core:

UEENEEC025B Participate in refrigeration and air conditioning work and competency development activities
UEENEEE101A Apply Occupational Health and Safety regulations, codes and practices in the workplace
UEENEEE102A Fabricate, assemble and dismantle utilities industry components
UEENEEE103A Solve problems in ELV single path circuits
UEENEEE105A Fix and secure electrotechnology equipment
UEENEEE107A Use drawings, diagrams, schedules, standards, codes and specifications
UEENEEE137A Document and apply measures to control OHS risks associated with electrotechnology work
UEENEEJ102A Prepare and connect refrigerant tubing and fittings
UEENEEJ103A Establish the basic operating conditions of vapour compression systems
UEENEEJ104A Establish the basic operating conditions of air conditioning systems
UEENEEJ106A Install refrigerant pipe work, flow controls and accessories
UEENEEJ107A Install air conditioning and refrigeration systems, major components and associated equipment
UEENEEJ108A Recover, pressure test, evacuate, charge and leak test refrigerants
UEENEEJ109A Verify functionality and compliance of refrigeration and air conditioning installations
UEENEEJ110A Select refrigerant piping, accessories and associated controls
UEENEEJ111A Diagnose and rectify faults in air conditioning and refrigeration systems and components
UEENEEJ113A Commission air conditioning and refrigeration systems
UEENEEJ153A Find and rectify faults in motors and associated controls in refrigeration and air conditioning systems
UEENEEJ170A Diagnose and rectify faults in air conditioning and refrigeration control systems
UEENEEJ194A Solve problems in low voltage refrigeration circuits
UEENEEK142A Apply environmentally and sustainable procedures in the energy sector
UEENEEP012A Disconnect / reconnect composite appliances connected to low voltage installation wiring
UEENEEP017A Locate and rectify faults in low voltage composite appliances using set procedures
UEENEEP024A Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply
UEENEEP025A Attach cords, cables and plugs to electrical equipment for connection to 1000 Va.c. or 1500 Vd.c. supply

Elective A:

UEENEED101A Use computer applications relevant to a workplace
UEENEEJ174A Apply safety awareness and legal requirements for hydrocarbon refrigerants
UEENEEJ175A Service and repair self-contained hydrocarbon air conditioning and refrigeration systems
UEENEEJ176A Install and commission hydrocarbon refrigeration systems, components and associated equipment

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ADVANCED ELECTRICAL SKILLSETS
SHORT COURSES

Study With Axial Training To Get The
Skills and Succeed

Course Code	Course Name	Units Included	Price	Delivery	Enrolment Requirements
UEEOH&S	**Apply Occupational Health and Safety regulations, codes and practices in the workplace**	UEENEEE101A	$750	6 Week duration Theory via LIME Room 1 workplace assessment visit on completion of theory	None
UEESS00097	**Restricted - Disconnection/ reconnection of fixed wired low voltage composite appliances**	UEENEEE101A UEENEEP012A	$1500	6 Week duration Theory via LIME Room 1 workplace assessment visit on completion of theory	Already hold a relevant Cert III or higher qualification in Refrigeration and Air-Con. Student must hold an Electrical Trainee License prior to commencing training.
UEESS00091	**Restricted - Attachment of cords and plugs to single phase low voltage electrical equipment**	UEENEEE101A UEENEEP024A	$1500	6 Week duration Theory via LIME Room 1 workplace assessment visit on completion of theory	Already hold a relevant UEE Cert II or higher qualification Student must hold an Electrical Trainee License prior to commencing training.
UEESS00092	**Restricted - Attachment of cords/ cables and plugs to low voltage three phase electrical equipment**	UEENEEE101A UEENEEP024A UEENEEP025A	$2250	12 Week duration Theory via LIME Room 2 workplace assessment visits on completion of theory	Already hold a relevant UEE Cert II or higher qualification Student must hold an Electrical Trainee License prior to commencing training.
UEEDRCE	**Disconnect/ Reconnect Composite Equipment**	UEENEEE101A UEENEEP012A UEENEEP017A UEENEEP024A UEENEEP025A	$3750	12 Week duration Theory via LIME Room 2 workplace assessment visits on completion of theory	Student must have relevant work experience in Composite Equipment. Student must hold an Electrical Trainee Licence prior to commencing training. Must have a workplace supervisor who holds a Restricted Electrical Licence

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Faculty of
**Automotive
Services**

AUR30616

CERTIFICATE III IN LIGHT VEHICLE MECHANICAL TECHNOLOGY

Study With Axial Training To Get The Skills and Succeed

The AUR30616 Certificate III in Light Vehicle Mechanical Technology qualification provides individuals with the skills and knowledge required to be competent in operations within the light vehicle sector.

It builds on basic operational skills and provides the learner with advanced operational and technical skills. Upon completion of this qualification, students will become qualified light vehicle mechanical technicians.

Study Mode	Workplace & Online
Duration of Course	24 - 48 Months
Total Units	32 [20 Core & 12 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Automotive Serviceperson

Light Vehicle Technician

AUR30616

CERTIFICATE III IN LIGHT VEHICLE MECHANICAL TECHNOLOGY

Pathways To Further Study

Certificate III in Heavy Vehicle Mechanical Technology

Certificate III in Automotive Electrical Technology

Certificate III in Automotive Engine Re-Conditioning

Certificate III in Automotive Diesel Engine Technology

Course Units

Core:

AURASA002	Apply safe working practices in an automotive workplace
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURTTK002	Use and maintain tools and equipment in an automotive workplace
AURTTA004	Carry out servicing operations
AURTTB001	Inspect and service braking systems
AURTTE004	Inspect and service engines
AURETR025	Test, charge and replace batteries
AURETR012	Test and repair basic electrical circuits
AURLTB003	Diagnose and repair light vehicle hydraulic braking systems
AURLTD004	Diagnose and repair light vehicle steering systems
AURLTD005	Diagnose and repair light vehicle suspension systems
AURTTF001	Inspect and service petrol fuel systems
AURETR023	Diagnose and repair spark ignition engine management systems
AURETR029	Diagnose and repair charging systems
AURETR030	Diagnose and repair starting systems
AURETR031	Diagnose and repair ignition systems
AURLTZ001	Diagnose and repair light vehicle emission control systems
AURTTA018	Carry out diagnostic procedures
AURLTE002	Diagnose and repair light vehicle engines

Elective:

AURTTC001	Inspect and service cooling systems
AURTTD002	Inspect and service steering systems
AURTTD004	Inspect and service suspension systems
AURTTF002	Inspect and service diesel fuel injection systems
AURTTF005	Diagnose and repair engine forced-induction systems
AURLTQ001	Diagnose and repair light vehicle final drive assemblies
AURLTQ012	Diagnose and repair light vehicle drive shafts
AURLTX013	Diagnose and repair light vehicle clutch systems
AURLTX001	Diagnose and repair light vehicle manual transmissions
AURETR022	Diagnose and repair vehicle dynamic control systems
AURETR024	Diagnose and repair compression ignition engine management systems
AURETR043	Service and repair electronic body management systems

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AUR31116

CERTIFICATE III IN HEAVY VEHICLE MECHANICAL TECHNOLOGY

Study With Axial Training To Get The Skills and Succeed

The AUR31116 Certificate III in Heavy Commercial Vehicle Mechanical Technology qualification provides individuals with the skills & knowledge required to be competent in operations within the heavy vehicle sector.

It builds on basic operational skills and provides the learner with advanced operational and technical skills. Upon completion of this qualification, apprentices will become qualified heavy vehicle mechanical technicians.

Study Mode	Workplace & Online
Duration of Course	24 - 48 Months
Total Units	34 [20 Core & 14 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Heavy Vehicle Technician

AUR3116
CERTIFICATE III IN HEAVY VEHICLE MECHANICAL TECHNOLOGY

Pathways To Further Study

Certificate III in Light Vehicle Mechanical Technology

Certificate III in Automotive Electrical Technology

Certificate III in Automotive Engine Re-Conditioning

Certificate III in Automotive Diesel Engine Technology

Course Units

Core:

AURASA002	Follow safe working practices in an automotive workplace
AURAEA002	Apply environmental and sustainability best practice in an automotive workplace
AURTTK002	Use and maintain tools and equipment in an automotive workplace
AURTTA004	Carry out servicing operations
AURTTF002	Inspect and service diesel fuel injection systems
AURETR025	Test, charge and replace batteries and jump-start vehicles
AURETR012	Test and repair basic electrical circuits
AURHTB001	Diagnose and repair heavy vehicle air braking systems
AURHTD002	Diagnose and repair heavy commercial vehicle steering systems
AURHTD003	Repair suspension systems (heavy vehicle)
AURTTQ001	Inspect and service final drive assemblies
AURHTQ003	Diagnose and repair heavy vehicle drive shafts
AURETR029	Diagnose and repair charging systems
AURETR030	Diagnose and repair starting systems
AURTTA006	Inspect and service hydraulic systems
AURETR022	Diagnose and repair vehicle dynamic control systems
AURETR024	Diagnose and repair compression ignition engine management systems
AURHTE002	Diagnose and repair heavy vehicle compression ignition engines
AURTTC003	Diagnose and repair cooling systems
AURHTZ001	Diagnose and repair heavy vehicle emission control systems
AURTTF005	Diagnose and repair engine forced-induction systems
AURTTA018	Carry out diagnostic procedures

Elective:

AURTTK001	Use and maintain measuring equipment in an automotive workplace	AURTTE004	Inspect and service engines
AURAFA003	Communicate effectively in an automotive workplace	AURTTB004	Inspect and service air braking systems
AURHTF002	Diagnose and repair heavy vehicle diesel fuel injection systems	AURTTD002	Inspect and service steering systems
AURHTX001	Diagnose and repair heavy vehicle manual transmissions	AURTTD004	Inspect and service suspension systems
AURTTA005	Select and use bearings, seals, gaskets, sealants and adhesives	AURTTB001	Inspect and service braking systems
AURHTB002	Diagnose and repair heavy vehicle hydraulic and air over hydraulic braking systems		
AURHTE001	Remove and install heavy vehicle engine assemblies		
AURETR009	Install vehicle lighting and wiring systems		
AURTTZ002	Diagnose and repair heavy commercial vehicle steering systems		

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AUR31416
CERTIFICATE III AUTOMOTIVE DIESEL FUEL TECHNOLOGY

Study With Axial Training To Get The Skills and Succeed

A course that provides individuals with the skills and knowledge required to be competent in varying operations within the heavy vehicle service and repair sector, specialising in diesel fuel systems.

It builds on basic operational skills and provides the learner with advanced operational and technical skills. Upon completion of this qualification, apprentices will become qualified heavy vehicle diesel fuel technicians.

Study Mode	Workplace & Online
Duration of Course	24 - 36 Months
Total Units	21 [13 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Heavy Vehicle Diesel Fuel Technician

Automotive Diesel Fuel Technician

AUR3116

CERTIFICATE III IN AUTOMOTIVE DIESEL FUEL TECHNOLOGY

Pathways To Further Study

Certificate III in Light Vehicle Mechanical Technology

Certificate III in Heavy Vehicle Mechanical Technology

Certificate III in Automotive Electrical Technology

Certificate III in Automotive Engine Re-Conditioning

Course Units

Core:

AURASA002	Follow safe working practices in an automotive workplace
AURAEA002	Apply environmental and sustainability best practice in an automotive workplace
AURTTK001	Use and maintain measuring equipment in an automotive workplace
AURTTK002	Use and maintain tools and equipment in an automotive workplace
AURTTE004	Inspect and service engines
AURTTF002	Inspect and service diesel fuel injection systems
AURHTF002	Diagnose and repair heavy vehicle diesel fuel injection systems
AURETR012	Test and repair basic electrical circuits
AURHTZ001	Diagnose and repair heavy vehicle emission control systems
AURETR024	Diagnose and repair compression ignition engine management systems
AURTTF005	Diagnose and repair engine forced-induction systems
AURTTF003	Overhaul diesel fuel injection system components
AURTTA018	Carry out diagnostic procedures

Elective:

AURTTA004	Carry out servicing operations
AURETR035	Demonstrate knowledge of petrol and diesel engine operation
AURAFA003	Communicate effectively in an automotive workplace
AURAMA001	Work effectively with others in an automotive workplace
AURETR025	Test, charge and replace batteries and jump-start vehicles
AURTTZ001	Inspect and service emission control systems
AURETR006	Solder electrical wiring and circuits
AURTTZ002	Diagnose and repair exhaust systems

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Business

BSB20115
CERTIFICATE II
IN BUSINESS

Study With Axial Training To Get The
Skills and Succeed

The BSB20115 Certificate II in Business qualification provides individuals with administrative practices, as well as the basic skills and knowledge to work in a variety of business environments.

This course has been designed to teach you about different procedures in business including becoming proficient in office technology (such as using a computer), dealing with customers and clients, and developing your writing skills.

Study Mode	Online with support
Duration of Course	Up to 12 Months
Total Units	12 [1 Core & 11 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Administration Assistant

Clerical Worker

Data Entry Operator

Information Desk Clerk

Office Junior

Receptionist

BSB20115

CERTIFICATE II IN BUSINESS

Pathways To Further Study

Certificate III in Business

Certificate III in Business Administration

Certificate IV in Business

Diploma of Business

Diploma of Leadership and Management

Course Units

Core:

BSBWHS201	Contribute to health & safety of self & others

Elective:

BSBCMM201	Communicate in the workplace
BSBCUS301	Deliver & monitor a service to customers
BSBIND201	Work effectively in a business environment
BSBINM201	Process & maintain workplace information
BSBINN201	Contribute to workplace innovation
BSBITU212	Create & use spreadsheets
BSBWOR301	Organise personal work priorities & development
BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR203	Work effectively with others
BSBITU213	Use digital technologies to communicate remotely
BSBITU211	Produce digital text documents

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BSB30115
CERTIFICATE III
IN BUSINESS

Study With Axial Training To Get The
Skills and Succeed

The BSB30115 Certificate III in Business qualification is aimed   towards individuals who may apply a range of skills and knowledge in a varied workplace setting.

Workers may be responsible for providing technical advice and support to a team and may apply some key decision making, judgment and theoretical knowledge to workplace situations and context.

Study Mode	Online with support
Duration of Course	Up to 12 Months
Total Units	12 [1 Core & 11 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Data Entry Operator

General Clerk

Human Resources Clerk

Receptionist

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BSB30115

CERTIFICATE III IN BUSINESS

Pathways To Further Study

Certificate III in Business Administration

Certificate IV in Business

Diploma of Business

Diploma of Leadership and Management

Course Units

Core:

BSBWHS302	Apply knowledge of the WHS legislation in the workplace

Elective:

BSBDIV301	Work effectively with diversity
BSBINM301	Organise workplace information
BSBITU312	Create electronic presentations
BSBITU314	Design and produce spread sheets
BSBPRO301	Recommend products & services
BSBITU313	Design & produce digital text documents
BSBITU306	Design & produce business documents
BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR301	Organise personal work priorities & development
BSBCUS301	Deliver & monitor a service to customers
BSBINN301	Promote innovation in a team environment

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Skills Assure   NATIONALLY RECOGNISED TRAINING

BSB30415

CERTIFICATE III IN BUSINESS ADMINISTRATION

Study With Axial Training To Get The Skills and Succeed

BSB30415 Certificate III in Business Administration is a well-structured qualification that will equip you with the necessary foundation skills and knowledge required by business administrators.

Individuals who enrol in this qualification will learn key skills and knowledge in the following areas; keyboarding, WHS, payroll, accounts payable and receivable, scheduling, electronic presentations, spreadsheets, business documents and customer service.

Study Mode	Online with support
Duration of Course	Up to 12 Months
Total Units	13 [2 Core & 11 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

BSB30415

CERTIFICATE III IN BUSINESS ADMINISTRATION

Pathways To Further Study

Certificate III in Business

Certificate IV in Business

Diploma of Business

Diploma of Leadership and Management

Course Units

Core:

BSBITU307	Develop keyboarding speed & accuracy
BSBWHS201	Contribute to health and safety of self & others

Elective:

BSBADM307	Organise schedules
BSBDIV301	Work effectively with diversity
BSBWRT301	Write simple documents
BSBFIA303	Process accounts payable &receivable
BSBITU314	Design and produce spread sheets
BSBITU312	Create electronic presentations
BSBITU313	Design and produce digital text documents
BSBITU306	Design and produce business documents
BSBINN301	Promote innovation in a team environment
BSBWOR301	Organise personal work priorities &development
BSBSUS201	Participate in environmentally sustainable work practices

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The BSB50120 Diploma of Business qualification is ideal for professionals with skills that they would like to further enhance across a breadth of business activities.

Previous experience in a business related role along with a sound understanding of business theoretical knowledge is advantageous.

Students will learn how to organise meetings, give presentations as well as understand marketing and recruitment best practice.

Study Mode	Online with support
Duration of Course	Up to 18 Months
Total Units	12 [5 Core & 7 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Office Manager.

Team Leader.

Retail Manager.

Program Coordinator.

Business Owner.

Unit Manager.

BSB50120

DIPLOMA OF BUSINESS

Pathways To Further Study

Diploma of Leadership and Management

Diploma of Business Administration

Diploma of Human Resources Management

University Articulation

Study of this course with Axial Training can gain you credits into:

Griffith UNIVERSITY

Bachelor of International Tourism and Hotel Management

Bachelor of Business

UNIVERSITY OF SOUTHERN QUEENSLAND

Associate Degree of Business and Commerce

Bachelor of Business and Commerce

Course Units

Core:

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace

Elective:

BSBPMG430	Undertake project work
BSBADM503	Manage Meetings
BSBTWK502	Manage team effectiveness
BSBMKG541	Identify and evaluate marketing opportunities
BSBOPS505	Manage organisational customer service
BSBMKG555	Write persuasive copy
BSBSTR402	Implement continuous improvement

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BSB51918

DIPLOMA OF LEADERSHIP AND MANAGEMENT

Study With Axial Training To Get The Skills and Succeed

The BSB51918 Diploma of Leadership & Management qualification provides for students to work in a range of business occupations such as Executive officer, Program consultant, and Program coordinator.

Job roles vary across different sectors; responsibilities may include contributing to business decisions.

This qualification is best suited to individuals who have had previous work experience within the Business   Management, Human Resource Service Industry and/or have completed previous business courses and are seeking to further develop their skillset.

Study Mode	Online with support
Duration of Course	Up to 24 Months
Total Units	12 [4 Core, 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Office Manager.

Team Leader.

Retail Manager.

Program Coordinator.

Business Owner.

Unit Manager.

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Skills Assure   NATIONALLY RECOGNISED TRAINING

BSB51918

DIPLOMA OF LEADERSHIP AND MANAGEMENT

Pathways To Further Study

Diploma of Business

Diploma of Business Administration

Diploma of Human Resources Management

University Articulation

Study of this course with Axial Training can gain you credits into:

Griffith UNIVERSITY

Bachelor of International Tourism and Hotel Management

Bachelor of Business

UNIVERSITY OF SOUTHERN QUEENSLAND

Associate Degree of Business and Commerce

Bachelor of Business and Commerce

Course Units

Core:

BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness
BSBLDR511	Develop and use emotional intelligence

Elective:

BSBMGT502	Manage people performance
BSBPMG522	Undertake project work
BSBRSK501	Manage risk
BSBWHS521	Ensure a safe workplace for a work area
BSBCUS501	Manage quality customer service
BSBFIM501	Manage budgets and financial plans
BSBHRM405	Support the recruitment, selection and induction staff
BSBWOR501	Manage personal work priorities and professional development

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SIT20316
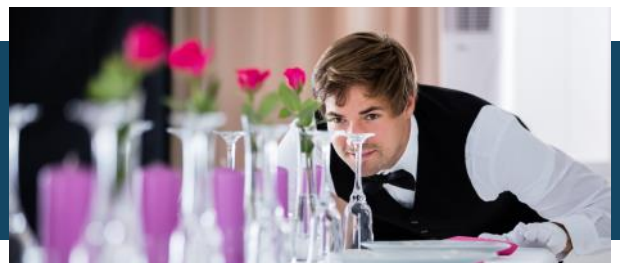# CERTIFICATE II IN HOSPITALITY

Study With Axial Training To Get The Skills and Succeed

The SIT20316 Certificate II in Hospitality qualification reflects the role of   individuals who have a defined and limited range of hospitality   operational skills and basic industry knowledge. They are involved in mainly routine and repetitive tasks and work under direct supervision.

This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

Study Mode	Workplace & Online
Duration of Course	Up to 12 Months
Total Units	12 [6 Core & 6 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

bar attendant.
café attendant.
catering assistant.
food and beverage attendant.
front office assistant.
porter.

SIT20316

CERTIFICATE II IN HOSPITALITY

Pathways To Further Study

Certificate III in Hospitality

Certificate IV in Hospitality

Diploma of Hospitality

Diploma of Hospitality Management

Course Units

Core:

BSBWOR203	Work effectively with others
SITHIND003	Use hospitality skills effectively
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
SITHIND002	Source and use information on the hospitality industry
SITXCCS003	Interact with customers

Elective:

HLTAID003	Provide first aid
SITHFAB002	Provide responsible service of alcohol
SITHFAB005	Prepare and serve espresso coffee
SITXCCS006	Provide service to customers
SITXFSA001	Use hygienic practices for food safety
SITXFIN001	Process financial transactions

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SIT30616

CERTIFICATE III IN HOSPITALITY

Study With Axial Training To Get The Skills and Succeed

The SIT30616 Certificate III in Hospitality qualification provides individuals with the skills and knowledge required to be competent in varying operations within the hospitality industry. It builds on basic operational skills and provides the learner with advanced operational and technical skills. Individuals can work with some independence and under limited supervision and may provide operational advice and support to team members.

To undertake this qualification participants must have;

- *Satisfactorily completed a minimum of Year 10 or equivalent and or relevant industry / vocational experience.*
- *Currently employed or would like to work within the hospitality industry.*

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	16 [8 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Senior bar attendant.
Café attendant.
Catering assistant.
Food and beverage attendant.
Front office assistant.
Waiter
Housekeeping attendant

SIT30616

CERTIFICATE III IN HOSPITALITY

Pathways To Further Study

Certificate IV in Hospitality

Diploma of Hospitality

Diploma of Hospitality Management

Diploma of Leadership and Management

Advanced Diploma of Hospitality Management

Course Units

Core:

SITXCCS006	Provide service to customers
SITXWHS001	Participate in safe work practices
BSBWOR203	Work effectively with others

SITXCOM002	Show social and cultural sensitivity
SITHIND002	Source and use information on the hospitality industry
SITXHRM001	Coach others in job skills

Elective:

Front of House Stream

SITXFSA001	Use hygienic practices for food safety
BSBSUS201	Participate in environmentally sustainable work practices
SITHFAB005	Prepare and serve espresso coffee
SITHFAB002	Provide responsible service of alcohol
HLTAID003	Provide First Aid
SITHFAB002	Serve food and beverage
BSBITU306	Design and produce business documents
BSBFIA301	Maintain financial records

Cleaning Operations Stream

SITXFSA001	Use hygienic practices for food safety
BSBCMM201	Communicate in the workplace
SITHACS002	Provide housekeeping services to guests
SITHACS003	Prepare rooms for guests
SITHACS001	Clean premises and equipment
SITHACS004	Launder linen and guests clothes
CPPCLO2001A	Maintain hard floor surfaces
BSBCUS301	Deliver and monitor a service to customers

Back of House Stream

SITXFSA001	Use hygienic practices for food safety
SITHKOP001	Clean kitchen premises and equipment
BSBCMM201	Communicate in the workplace
SITHACS001	Clean premises and equipment
SITXFSA002	Participate in safe food handling practices
SITHCCC002	Prepare and present simple dishes
SITHCCC003	Prepare and present sandwiches
SITXINV001	Receive and store stock

Guest Services Stream

SITHIND001	Use hygienic practices for hospitality service
BSBSUS201	Participate in environmentally sustainable work practices
BSBITU306	Design and produce business documents
SITHACS008	Provide accommodation reception services
SITTTSL007	Process reservations
SITXFIN001	Process financial transactions
BSBCMM201	Communicate in the workplace
SITXCCS002	Provide visitor information

Take Away Stream

SIRXPDK001	Advise on products and services
SIRXSLS001	Sell to the retail customer
SITHIND001	Use hygienic practices for hospitality service
SITHACS001	Clean premises and equipment
SITXFSA002	Participate in safe food handling practices
BSBCMM201	Communicate in the workplace
SITHFAB002	Provide responsible service of alcohol
BSBSUS201	Participate in environmentally sustainable work practices

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Skills Assure   NATIONALLY RECOGNISED TRAINING

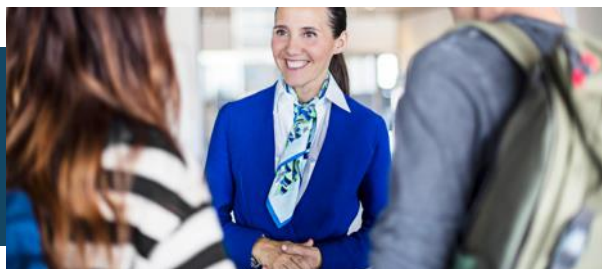# SIT40416

CERTIFICATE IV IN HOSPITALITY

Study With Axial Training To Get The Skills and Succeed

The SIT40416 Certificate IV in Hospitality qualification reflects the role of skilled operators who use a broad range of hospitality skills combined with sound knowledge of industry operations. Individuals may operate independently or with limited guidance from others and use discretion to solve non-routine problems. Many individuals have supervisory responsibilities and plan, monitor and evaluate the work of team members.

To undertake this qualification participants must have;

- *Satisfactorily completed a minimum of Year 10 or equivalent and or relevant industry / vocational experience.*
- *Currently employed or would like to work within the hospitality industry.*

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	21 [9 Core & 12 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Bar supervisor or team leader

Concierge

Duty manager

Food and beverage supervisor or team leader

Front office supervisor or team leader

Housekeeping supervisor or team leader

SIT40416

CERTIFICATE IV IN HOSPITALITY

Pathways To Further Study

Diploma of Hospitality

Diploma of Leadership and Management

Advanced Diploma of Hospitality Management

Course Units

Core:

SITXFIN003	Manage finances within a budget
SITHIND004	Work effectively in hospitality service
SITXHRM001	Coach others in job skills
SITXMGT001	Monitor work operations
SITXHRM003	Lead and manage people
SITXCCS007	Enhance customer service experiences
SITXCOM005	Manage conflict
BSBDIV501	Manage diversity in the workplace
SITXWHS003	Implement and monitor work health and safety practices

Elective:

SITXFSA001	Use hygienic practices for food safety
SITXCCS006	Provide service to customers
SITXFIN001	Process financial transactions
SITHFAB005	Prepare and serve espresso coffee
SITXCOM002	Show social and cultural sensitivity
SITHFAB002	Provide responsible service of alcohol
SITXWHS002	Identify hazards, assess & control safety risks
SITHIND002	Source and use information on the hospitality industry
HLTAID003	Provide First Aid
BSBITU306	Design and produce business documents
BSBFIA301	Maintain financial records
SITXCCS008	Develop and manage quality customer service practices

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SIT50416

DIPLOMA OF HOSPITALITY MANAGEMENT

Study With Axial Training To Get The Skills and Succeed

The SIT50416 Diploma of Hospitality Management qualification provides for a successful graduate to be competent as a Manager in any hospitality functional area. This course allows an individual to possess a sound theoretical knowledge base and be able to use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and / or the work of their team.

To undertake this qualification participants must have;

- *Satisfactorily completed a minimum of Year 10 or equivalent and or relevant industry / vocational experience.*
- *Currently employed or would like to work within the hospitality industry.*

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	27 [13 Core & 14 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Restaurant owner/manager

Venue manager

Club manager

Hotel Management

SIT50416
DIPLOMA OF HOSPITALITY MANAGEMENT

Pathways To Further Study

Diploma of Leadership and Management

Advanced Diploma of Hospitality Management

University Articulation

Study of this course with Axial Training can gain you credits into:

Griffith UNIVERSITY

Bachelor of International Tourism and Hotel Management

Bachelor of Business

UNIVERSITY OF SOUTHERN QUEENSLAND

Associate Degree of Business and Commerce

Bachelor of Business and Commerce

Course Units

Core:

SITXWHS003	Implement and monitor work health and safety practices
SITXFIN003	Manage finances within a budget
SITXMGT002	Establish and conduct business relationships
SITXMGT001	Monitor work operations
SITXHRM003	Lead and manage people
SITXCCS007	Enhance customer service experiences
SITXCOM005	Manage conflict
SITXCCS008	Develop and manage quality customer service practices
BSBDIV501	Manage diversity in the workplace
BSBMGT517	Manage operational plan
SITXFIN004	Prepare and monitor budgets
SITXHRM002	Roster staff
SITXGLC001	Research and comply with regulatory requirements

Elective:

SITXFSA001	Use hygienic practices for food safety
SITXCCS006	Provide service to customers
SITXFIN001	Process financial transactions
SITHFAB005	Prepare and serve espresso coffee
SITXCOM002	Show social and cultural sensitivity
SITHFAB002	Provide responsible service of alcohol
SITXWHS002	Identify hazards, assess and control safety risks
SITHIND002	Source and use information on the hospitality industry
BSBITU306	Design and produce business documents
SITXHRM001	Coach others in job skills
BSBINN301	Promote innovation in a team environment
BSBWOR501	Manage personal work priorities and professional development
BSBADM502	Manage meetings
BSBRSK501	Manage risk

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SIT60316

ADVACNED DIPLOMA OF HOSPITALITY MANAGEMENT

Study With Axial Training To Get The Skills and Succeed

This high level qualification provides a pathway to work in any hospitality industry sector and for a diversity of employers including restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops. This qualification allows for multi-skilling and for specialisation in accommodation services, cookery, food and beverage and gaming.

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To undertake this qualification participants must have;

- *Satisfactorily completed a minimum of Year 10 or equivalent and or relevant industry / vocational experience.*
- *Currently employed or would like to work within the hospitality industry.*

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	33 [16 Core & 17 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Restaurant owner/manager

Venue manager

Club manager

Hotel Management

SIT60316

ADVACNED DIPLOMA OF HOSPITALITY MANAGEMENT

Pathways To Further Study

Diploma of Hospitality Management

Diploma of Leadership and Management

University Articulation

Study of this course with Axial Training can gain you credits into:

Griffith UNIVERSITY

Bachelor of International Tourism and Hotel Management

Bachelor of Business

UNIVERSITY OF SOUTHERN QUEENSLAND

Associate Degree of Business and Commerce

Bachelor of Business and Commerce

Course Units

Core:

BSBDIV501	Manage diversity in the workplace
BSBFIM601	Manage finances
BSBMGT517	Manage operational plan
BSBMGT617	Develop and implement a business plan
SITXCCS008	Develop and manage quality customer service practices
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXFIN005	Manage physical assets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM003	Lead and manage people
SITXHRM004	Recruit, select and induct staff
SITXHRM006	Monitor staff performance
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXMPR007	Develop and implement marketing strategies
SITXWHS004	Establish and maintain a work health and safety system

Elective:

SITXFSA001	Use hygienic practices for food safety
SITHIND004	Work effectively in hospitality service
BSBADM502	Manage meetings
BSBCMM401	Make a presentation
BSBITU302	Create electronic presentations
BSBITU306	Design and produce business documents
BSBRSK501	Manage risk
SITHFAB002	Provide responsible service of alcohol
SITHIND002	Source and use information on the hospitality industry
SITXCOM005	Manage conflict
SITXHRM002	Roster staff
SITXINV004	Control stock
SITXMPR004	Coordinate marketing activities
SITXWHS002	Identify hazards, assess and control safety risks
BSBLDR501	Develop and use emotional intelligence
SITXINV003	Purchase goods
SITXMGT003	Manage projects

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SIT30816

CERTIFICATE III IN COMMERCIAL COOKERY

Study With Axial Training To Get The Skills and Succeed

Axial's SIT30816 Certificate III in Commercial Cookery is a qualification reflecting the role of commercial cooks who use a wide range of cookery skills and sound knowledge of kitchen operations to prepare food and menu items. Using discretion and judgement, they work with some independence and under limited supervision using plans, policies and procedures to guide work activities.

This apprenticeship is for those who want to become qualified cooks acquiring the skills and knowledge needed to operate as a trade cook in a commercial kitchen environment. Theoretical and practical skills will be developed for the hygienic preparation and service of a range of meals in a professional manner.

Study Mode	Workplace & Online
Duration of Course	Up to 36 Months
Total Units	25 [21 Core & 4 Elective]

Entry Requirements

Minimum Age
You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements
You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes
Cook

Commercial Cook

Banquet Cook

Café Cook

Bistro Cook

SIT30816

CERTIFICATE III IN COMMERCIAL COOKERY

Pathways To Further Study

Certificate III in Patisserie

Certificate III in Catering Operations

Certificate III in Baking

Course Units

Core:

BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR203	Work effectively with others
SITHCCC001	Use food preparation equipment
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC006	Prepare appetisers and salads
SITHCCC007	Prepare stocks, sauces and soups
SITHCCC008	Prepare vegetable, fruit, egg and farinaceous dishes
SITHCCC012	Prepare poultry dishes
SITHCCC013	Prepare seafood dishes
SITHCCC014	Prepare meat dishes
SITHCCC018	Prepare food to meet special dietary requirements
SITHCCC019	Produce cakes, pastries and breads
SITHCCC020	Work effectively as a cook
SITHKOP001	Clean kitchen premises and equipment
SITHKOP002	Plan and cost basic menus
SITHPAT006	Produce desserts
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXHRM001	Coach others in job skills
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices

Elective:

SITHCCC003	Prepare and present sandwiches
BSBCMM201	Communicate in the workplace
SITXMGT001	Monitor Work Operations
SITXCOM002	Show social and cultural sensitivity

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SIT40516

CERTIFICATE IV IN COMMERCIAL COOKERY

Study With Axial Training To Get The Skills and Succeed

The aim of this qualification is to provide students with hospitality skills relevant to the role of commercial cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.

This qualification provides a pathway to work in organisations such as restaurants, hotels, clubs, pubs, cafes and coffee shops, or to run a small business in these sectors. And may be accessed by direct entry. It is suitable for an Australian Traineeship/Apprenticeship pathway, school based, part-time and/or full time study. Credit may be granted towards this qualification if the student has completed a previous qualification from the SIT Training Package or other relevant units or qualifications.

Study Mode	Workplace & Online
Duration of Course	Up to 24 Months
Total Units	33 [26 Core & 7 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Cook

Commercial Cook

Banquet Cook

Café Cook

Bistro Cook

SIT40516

CERTIFICATE IV IN COMMERCIAL COOKERY

Pathways To Further Study

Certificate III in Patisserie

Certificate III in Catering Operations

Certificate III in Baking

Diploma of Hospitality Management

Course Units

Core:

SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITHCCC001	Use food preparation equipment
SITXINV002	Maintain the quality of perishable items
SITHCCC005	Prepare dishes using basic methods of cookery
SITXWHS003	Implement and monitor work health and safety practices
SITHCCC020*	Work effectively as a cook
SITHKOP005*	Coordinate cooking operations
SITHCCC007	Prepare stocks, sauces and soups
SITHCCC006	Prepare appetisers and salads
SITHCCC008	Prepare vegetable, fruit, egg and farinaceous dishes
SITHCCC014	Prepare meat dishes
SITHCCC012	Prepare poultry dishes
SITHCCC013	Prepare seafood dishes
SITHPAT006	Produce desserts
SITHCCC019	Produce cakes, pastries and breads
SITHCCC018	Prepare food to meet special dietary requirements
SITHKOP002	Plan and cost basic menus
SITHKOP004	Develop menus for special dietary requirements
SITXFIN003	Manage finances within a budget
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
BSBDIV501	Manage diversity in the workplace
BSBSUS401	Implement and monitor environmentally sustainable work practices

Elective:

SITHKOP001	Clean kitchen premises and equipment
SITXINV001	Receive and store stock
SITHIND002	Source and use information on the hospitality industry
SITHFAB005	Prepare and serve espresso coffee
SITHFAB002	Provide responsible service of alcohol
SITXCCS006	Provide service to customers
SITXHRM002	Roster staff

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Faculty of
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[Butcher]

AMP20117
CERTIFICATE II IN MEAT PROCESSING

Study With Axial Training To Get The Skills and Succeed

The AMP20117 Certificate II in Meat Processing program covers work activities undertaken by workers commencing work in meat enterprises which undertake specialised services, such as preparing specialty meat cuts, gourmet meat, bulk value-added products, and providing meat preparation customer service.

Study Mode	Workplace & Online
Duration of Course	Up to 12 Months
Total Units	14 [6 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Meat Packer

Wholesale Meat Packer

Deli Attendant

AUR20117
CERTIFICATE II IN MEAT PROCESSING

Pathways To Further Study
Certificate III in Meat Processing

Course Units

Core:

AMPCOR201	Maintain personal equipment
AMPCOR202	Apply hygiene and sanitation practices
AMPCOR204	Follow safe work policies and procedures
AMPCOR205	Communicate in the workplace
AMPCOR206	Overview the meat industry

Elective:

AMPX209	Sharpen knives (pre-requisite for all units requiring use of a knife)
AMPR101	Identify species and meat cuts
AMPR102	Trim meat for further processing Prerequisites (A)
AMPR103	Store meat product
AMPR104	Prepare minced meat and minced meat products Prerequisites (A)
AMPR105	Provide services to customers
AMPR203	Select, weigh and package meat for sale
AMPR212	Clean a meat retail work area
FDFOP2061A	Use numerical applications in the workplace
AMPR106	Process sale transactions
AMPR108	Monitor meat temperature from receival to sale
AMPX201	Prepare and operate bandsaw
AMPR201	Break and cut product using a bandsaw
AMPX210	Prepare and slice meat cuts Prerequisite (A)
AMPX211	Trim meat to specification Prerequisite (A)
MTMR202	Provide advice on cooking and storage of meat products Prerequisite (B)
AMPR204	Package product using manual packing and labelling equipment
AMPR208	Make and sell sausages
AMPR209	Produce and sell value-added products Prerequisites (A)
AMPR205	Use basic methods of cookery Prerequisites (A)
AMPX213	Despatch meat product
AMPX212	Package product using automatic packing and labelling equipment
AMPR206	Vacuum pack product in a retail operation

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AMP30815

CERTIFICATE III IN MEAT PROCESSING

[RETAIL BUTCHER]

Study With Axial Training To Get The Skills and Succeed

The AMP30815 Certificate III in Meat Processing apprenticeship program is designed to provide you with highly developed skills to enable you to work in a retail meat environment.

Throughout the course you will complete a range of core practical subjects as well gaining an understanding of theory in areas such as ordering and merchandising, pricing and nutritional advice on meat. At the successful completion of this course the student will qualify as a retail butcher.

Study Mode	Workplace & Online
Duration of Course	Up to 36 Months
Total Units	44 [37 Core & 7 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Retail Butcher

Meat Packer

Wholesale Meat Packer

Deli Attendant

AUR30815
CERTIFICATE III IN MEAT PROCESSING

Pathways To Further Study

Certificate III in Meat Processing

Course Units

Core:

AMPCOR201	Maintain personal equipment	AMPCOR202	Apply hygiene and sanitation practices
AMPCOR204	Follow safe work policies and procedures	AMPCOR205	Communicate in the workplace
AMPCOR206	Overview the meat industry	AMPR101	Identify species and meat cuts
AMPR102	Trim meat for further processing	AMPR103	Store meat product
AMPR104	Prepare minced meat and minced meat products	AMPR105	Provide services to customers
AMPR203	Select, weigh and package meat for sale	AMPR212	Clean a food handling area
AMPX209	Sharpen knives	FDFOPR269	Use numerical applications in the workplace
AMPCOR203	Comply with Quality Assurance and HACCP requirements	AMPR201	Break and cut product using a bandsaw
AMPR202	Provide advice on cooking and storage of meat products	AMPR205	Use basic methods of cookery
AMPR208	Make and sell sausages	AMPR209	Produce and sell value-added products
AMPX201	Prepare and operate bandsaw	AMPX210	Prepare and slice meat cuts
AMPX211	Trim meat to specification	AMPR301	Prepare specialised cuts
AMPR302	Assess carcase/product quality	AMPR303	Calculate yield of carcase or product
AMPR304	Manage stock	AMPR305	Meet customer needs
AMPR306	Provide advice on the nutritional role of meat	AMPR307	Merchandise products and services
AMPR316	Cure, corn and sell product	AMPR317	Assess and sell poultry product
AMPR319	Locate, identify and assess meat cuts	AMPR320	Assess and address customer preferences
AMPR322	Prepare and produce value added products	AMPX304	Prepare primal cuts
AMPR204	Package product using manual packing and labelling equipment		

Elective:

AMPR106	Process sale transactions	AMPR108	Monitor meat temperature from receival to sale
AMPR206	Vacuum pack product in a retail operation	AMPX213	Despatch meat product
AMPR323	Break small stock carcass for retail sale	AMPR324	Break large stock for retail sale
AMPR305	Smoke product	AMPR308	Prepare, roll, sew and net meat
AMPR309	Bone and fillet poultry	AMPR310	Cost and price meat products
AMPR311	Prepare portion control to specifications	AMPR313	Order stock in a meat enterprise
AMPR325	Prepare cooked meat product for retail sale		
AMPX212	Package product using automatic packing and labelling equipment		

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Faculty of
Health Services

HLT23215

CERTIFICATE II IN HEALTH SUPPORT SERVICES

Study With Axial Training To Get The Skills and Succeed

This qualification suits the role of workers who provide support for the effective functioning of health services. At this level workers complete tasks under supervision involving known routines and procedures or complete routine but variable tasks in collaboration with others in a team environment.

Axial's qualified trainers will help students understand the theoretical and practical aspects of the course to support their success.

Study Mode	Classroom and Online
Duration of Course	6 - 12 Months
Total Units	12 [4 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Health Services Assistant

Health Support Services Worker

Ward Assistant

Health Administrative Worker

Community Services Driver

Pathology Courier

Housekeeping Attendant

Nurse's Aide

Ward Clerk

Hospital Porter

HLT23215

CERTIFICATE II IN HEALTH SUPPORT SERVICES

Pathways To Further Study

Certificate III in Individual Support
Certificate IV Ageing,
Certificate IV Disability,
Certificate IV in Leisure and Health,
Certificate IV in Allied Health,
Certificate IV in Allied Health
Diploma of Mental Health,
Diploma of Nursing

Course Units

Core:

CHCDIV001	Work with diverse people
CHCCOM005	Communicate and work in health or community services
HLTWHS001	Participate in workplace health and safety
HLTINF001	Comply with infection prevention and control policies and procedures

Elective:

BSBADM101	Use business equipment and resources
BSBCUS201	Deliver a service to customers
BSBINM201	Process and maintain workplace information
BSBWOR202	Organise and complete daily work activities
BSBWOR204	Use business technology
CHCCCS010	Maintain a high standard of service
BSBWOR203	Work effectively with others
CHCCCS020	Respond effectively to behaviours of concern

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HLT33015

CERTIFICATE III IN ALLIED HEALTH ASSISTANCE

Study With Axial Training To Get The Skills and Succeed

This qualification suits the role of allied health assistants who provide assistance to allied health professionals under predetermined guidelines. Depending on the setting, work may Include following treatment plans for therapeutic interventions and/or conducting programs under the regular direct, indirect or remote supervision of an allied health professional.

To achieve this qualification, the candidate must have completed at least 80 hours of work as detailed in the Assessment Requirements of the units of competency.

Axial's qualified trainers will help students understand the theoretical and practical aspects of the course to support their success.

Study Mode	Classroom and Online
Duration of Course	12 Months
Total Units	11 [8 Core & 3 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Therapy assistant

Physiotherapy assistant

Podiatry assistant

Speech pathology assistant

Occupational therapy assistant

Allied health assistant

HLT33015

CERTIFICATE III IN ALIED HEALTH ASSISTANCE

Pathways To Further Study

Certificate III in Disability / Home & Community

Certificate IV Ageing,

Certificate IV Disability,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing

Course Units

Core:

CHCCCS010	Maintain a high standard of service
HLTAHA001	Assist with an allied health program
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTAAP001	Recognise healthy body systems
HLTWHS001	Participate in workplace health and safety
BSBMED301	Interpret and apply medical terminology appropriately

Elective:

BSBFLM312	Contribute to team effectiveness
CHCLEG001	Work legally and ethically
CHCCCS020	Respond effectively to behaviours of concern

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HLT37315

CERTIFICATE III IN HEALTH ADMINISTRATION

Study With Axial Training To Get The Skills and Succeed

This qualification suits the role of administrative workers in the health industry. These workers follow known routines and procedures, taking responsibility for their own work under general supervision.

They combine communication, customer service and technical skills, and use discretion and judgment to adapt and transfer their skills to different situations.

Axial's qualified trainers will help students understand the theoretical and practical aspects of the course to support their success.

Study Mode	Classroom and Online
Duration of Course	12 Months
Total Units	13 [5 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Health Administrative Worker

Admissions Clerk

Medical receptionist

Medical administration

Ward clerk

Medical records clerk

Medical secretary

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HLT37315
CERTIFICATE III IN HEALTH ADMINISTRATION

Pathways To Further Study

Certificate III in Disability / Home & Community

Certificate IV Ageing,

Certificate IV Disability,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing .

Course Units

Core:

CHCDIV001	Work with diverse people
CHCCOM005	Communicate and work in health or community services
HLTWHS001	Participate in workplace health and safety
BSBMED301	Interpret and apply medical terminology appropriately
HLTINF001	Comply with infection prevention and control policies and procedures

Elective:

CHCCCS010	Maintain a high standard of service
BSBITU306	Design and produce business documents
BSBMED303	Maintain patient records
BSBINM301	Organise workplace information
CHCLEG001	Work legally and ethically
CHCCCS020	Respond effectively to behaviours of concern
BSBFLM312	Contribute to team effectiveness
CHCCOM001	Provide first point of contact

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NATIONALLY RECOGNISED TRAINING

HLT43015

CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE

Study With Axial Training To Get The Skills and Succeed

This qualification suits the role of workers who provide therapeutic and program related support to allied health professionals. The worker is required to conduct therapeutic and program related activities. Supervision may be direct, indirect or remote and must occur within organisation requirements. The worker is required to identify client circumstances that need additional input from the allied health professional and may be engaged to work in a specialty area or work generically across the organisation in delivery of allied health assistance services. The worker, in conjunction with the allied health professional, may have responsibility for supervising other allied health assistance workers.

Study Mode	Classroom and Online
Duration of Course	24 Months
Total Units	16 [7 Core & 9 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Therapy assistant

Occupational Therapy Assistant

Anaesthetic Technician

Health Services Supervisor

Massage Therapist

Medical Receptionist

Operating Theatre Technician

Physiotherapy Assistant

Allied Health Assistant

HLT43015
CERTIFICATE IV IN ALIED HEALTH ASSISTANCE

Pathways To Further Study

Certificate IV Ageing,

Certificate IV Disability,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing

Diploma of Health Science

Course Units

Core:

BSBMED301	Interpret and apply medical terminology appropriately
CHCLEG003	Manage legal and ethical compliance
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTAAP002	Confirm physical health status
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

Elective [Generic Stream - no specialization]

HLTAHA001	Assist with an allied health program
HLTAHA004	Support client independence and community participation
CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCCCS020	Respond effectively to behaviours of concern
CHCLAH001	Work effectively in the leisure and health industries
BSBFLM312	Contribute to team effectiveness
CHCCCS010	Maintain a high standard of service
HLTINF001	Comply with infection prevention and control policies and procedures

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HLT47315

CERTIFICATE IV IN HEALTH ADMINISTRATION

Study With Axial Training To Get The Skills and Succeed

The nationally accredited Certificate IV in Health Administration teaches you how to understand and apply medical terminology, manage patient record-keeping systems and contribute to the organisational effectiveness of the health industry. In addition to this, you will learn a variety of customer service strategies which will allow you to provide quality client care in a range of medical and health care environments.

Study Mode	Classroom and Online
Duration of Course	12 Months
Total Units	14 [6 Core & 8 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Executive Assistant

Practice Manager

Health Administration Supervisor

Senior Clinical Coder

Ward Clerk

Medical Records Section Leader

HLT47315
CERTIFICATE IV IN HEALTH ADMINISTRATION

Pathways To Further Study

Certificate III in Disability / Home & Community

Certificate IV Ageing,

Certificate IV Disability,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing .

Course Units

Core:

CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
HLTWHS003	Maintain work health and safety
BSBLDR402	Lead effective workplace relationships
BSBMED301	Interpret and apply medical terminology appropriately
BSBMGT403	Implement continuous improvement

Elective:

CHCCOM005	Communicate and work in health or community services
HLTINF001	Comply with infection prevention and control policies and procedures
BSBITU306	Design and produce business documents
CHCCCS010	Maintain a high standard of service
BSBCUS403	Implement customer service standards
BSBHRM405	Support the recruitment, selection and induction of staff
BSBLED401	Develop teams and individuals
CHCCCS020	Respond effectively to behaviours of concern

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CHC33015
CERTIFICATE III IN INDIVIDUAL SUPPORT

Study With Axial Training To Get The Skills and Succeed

Always wanted to care for and help others? Make a real difference with the Certificate III in Individual Support online course. Just imagine being an invaluable part of someone's life, to help empower and encourage seniors or elderly individuals in your community.

The CHC33015 Certificate III in Individual Support offers you the valuable knowledge and skills required to be a member of the health and community care industry.

Work involves using discretion and judgement in relation to individual support as well as taking responsibility for own outputs. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

This course includes 120 hours of work placement at suitable locations which will be arranged by Axial Training.

Study Mode	Classroom & Online
Duration of Course	12 Months
Total Units	13 [7 Core & 6 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Personal Care Worker

Personal Carer

Direct Care Worker

Home Help Worker

Support worker

CHC33015
CERTIFICATE III IN INDIVIDUAL SUPPORT

Pathways To Further Study

Certificate III in Disability / Home & Community

Certificate IV in Ageing

Certificate IV in Disability

Certificate IV in Leisure and Health,

Certificate IV in Allied Health

Diploma of Mental Health

Diploma of Nursing

and related higher education degrees.

Course Units

Core:

CHCCCS015	Provide individualised support	CHCAGE005	Provide support to people living with dimentia
CHCCOM005	Communicate and work in health or community services	CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically	HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care		

Elective Stream 1: Individual support - Ageing

CHCAGE001	Facilitate the empowerment of older people	CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs	CHCCCS025	Support relationships with carers and families
CHCPAL001	Deliver care services using a palliative approach	HLTINF001	Comply with infection prevention and control policies and procedures

Elective Stream 2: Home and Community

CHCAGE001	Facilitate the empowerment of older people	CHCCCS011	Meet personal support needs
CHCCCS025	Support relationships with carers and families	CHCHCS001	Provide home and community support services
CHCDIS003	Support community participation and social inclusion	HLTINF001	Comply with infection prevention and control policies and procedures

Elective Stream 3: Ageing and Home and Community

CHCAGE001	Facilitate the empowerment of older people	CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs	CHCCCS025	Support relationships with carers and families
CHCHCS001	Provide home and community support services	HLTINF001	Comply with infection prevention and control policies and procedures

Elective Stream 4: Disability

CHCDIS002	Follow established person-centered behaviour supports	CHCDIS001	Contribute to ongoing skills development using a strengths based approach
CHCDIS007	Facilitate the empowerment of people with disability	CHCCCS025	Support relationships with carers and families
CHCDIS003	Support community participation and social inclusion	HLTINF001	Comply with infection prevention and control policies and procedures

connect with us for more

CHC43015
CERTIFICATE IV IN AGEING SUPPORT

Study With Axial Training To Get The Skills and Succeed

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community-based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of Individualised service planning and delivery.

Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

Study Mode	Classroom and Online
Duration of Course	12 Months
Total Units	18 [15 Core & 3 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Care Service Team Leader

Aged Care Activity Worker

Personal Care Assistant

Assistant in Nursing (AIN)

Program Coordinator / Supervisor

Care Supervisor

Care Team Leader

CHC43015
CERTIFICATE IV IN AGEING SUPPORT

Pathways To Further Study

Certificate III in Disability / Home & Community

Certificate IV Ageing,

Certificate IV Disability,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing

Course Units

Core:

CHCCCS023	Support independence and well being
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs
CHCCCS025	Support relationships with carers and families
CHCPAL001	Deliver care services using a palliative approach
CHCADV001	Facilitate the interests and rights of clients
CHCAGE003	Coordinate services for older people
CHCAGE004	Implement interventions with older people at risk
CHCCCS006	Facilitate individual service planning and delivery
CHCPRP001	Develop and maintain networks and collaborative partnerships

Elective:

HLTINF001	Comply with infection prevention and control policies and procedures
CHCDIS007	Facilitate the empowerment of people with disability

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CHC43115

CERTIFICATE IV IN DISABILITY

Study With Axial Training To Get The Skills and Succeed

This qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team.

To achieve this qualification, the candidate must have completed at least **120 hours** of work as detailed in the Assessment Requirements of the units of competency.

Study Mode	Classroom and Online
Duration of Course	24 Months
Total Units	14 [11 Core & 3 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

NDIS Support Worker

Volunteer Coordinator

Disability Support Team Leader

Disability Officer

Care Serve Team Leader

Personal Care Worker

Development Officer

Behavioural Support Officer

CHC43115
CERTIFICATE IV IN DISABILITY

Pathways To Further Study

Certificate IV Ageing,

Certificate IV in Leisure and Health,

Certificate IV in Allied Health,

Diploma of Mental Health,

Diploma of Nursing

Course Units

Core:

CHCCCS015	Provide individualised support
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS005	Develop and provide person-centred service responses
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS009	Facilitate ongoing skills development using a person-centred approach
CHCDIS010	Provide person-centred services to people with disability with complex needs

Elective:

CHCCCS025	Support relationships with carers and families
HLTINF001	Comply with infection prevention and control policies and procedures
CHCHCS001	Provide home and community support services

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CHC51015
DIPLOMA OF COUNSELLING

Study With Axial Training To Get The
Skills and Succeed

This qualification reflects the role of counsellors, who work with clients on personal and psychological issues using established counselling modalities. They use communication, micro-counselling and interviewing skills and draw on varied counselling therapies to assist clients. At this level, the counsellor will be working in defined and supported counselling roles in established agencies rather than in independent practice.

Axial's qualified trainers will help students understand the theoretical and practical aspects of the course to support their success.

Study Mode	Classroom and Online
Duration of Course	24 Months
Total Units	17 [13 Core & 4 Elective]

Entry Requirements

Minimum Age
You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements
You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes
Councilor

Case Worker

Health and leisure worker

Case Manager

Support Worker

CHC51015
DIPLOMA OF COUNSELLING

Pathways To Further Study

Advanced Diploma in Counselling,

Advanced Diploma of Community Sector Management,

Graduate Diploma of Counselling

Course Units

Core:

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCCCS019	Recognise and respond to crisis situations
CHCCSL001	Establish and confirm the counselling relationship
CHCCSL002	Apply specialist interpersonal and counselling interview skills
CHCCSL003	Facilitate the counselling relationship and process
CHCCSL004	Research and apply personality and development theories
CHCCSL005	Apply learning theories in counselling
CHCCSL006	Select and use counselling therapies
CHCLEG001	Work legally and ethically
CHCCSL007	Support counselling clients in decision-making processes
CHCCSM005	Develop, facilitate and review all aspects of case management
CHCDIV001	Work with diverse people
CHCPRP003	Reflect on and improve own professional practice

Elective:

CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCFAM003	Support people to improve relationships
CHCMHS001	Work with people with mental health issues
CHCSET001	Work with forced migrants

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CHC30113

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

Study With Axial Training To Get The Skills and Succeed

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here:

Study Mode	Classroom and Online
Duration of Course	12 Months
Total Units	18 [15 Core & 5 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Early Childhood Educator

Out of School Hours Care Assistant

Early Childhood Centre Director

Children's Services Program Assistant

Playgroup Supervisor

Child Development Worker

Preschool Assistant

CHC30113

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

Pathways To Further Study

Certificate IV in Education Support,

Diploma of Early Childhood Education and Care,

Diploma of School Age Education and Care,

Advanced Diploma of Community Sector Management

Course Units

Core:

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in workplace health and safety

Elective:

CHCDIV001	Work with diverse people
CHCECE006	Support behaviour of children and young people
BSBWOR301	Organise personal work priorities and development

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CHC50113

DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

Study With Axial Training To Get The
Skills and Succeed

This qualification is ideal for the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

They may have responsibility for supervision of volunteers or other staff.

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here:

Study Mode	Classroom and Online
Duration of Course	24 Months
Total Units	28 [23 Core & 5 Elective]

Entry Requirements

Minimum Age

You will need to be at least 16 years old. If you are under 18 your enrolment form will need to be signed by a parent or guardian.

Requirements

You will need to have access to a Lap Top or Desk Top Computer with working speakers or headphones and a suitable, reliable internet connection.

Career Outcomes

Early Childhood Educator

Out of School Hours Care Coordinator

Early Childhood Centre Director

Children's Services Program or Team Leader

Children's Services Supervisor

Child Development Worker

Preschool Assistant

CHC50113

DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

Pathways To Further Study

Certificate IV in Education Support,

Diploma of Early Childhood Education and Care,

Diploma of School Age Education and Care,

Advanced Diploma of Community Sector Management

Course Units

Core:

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS003	Maintain work health and safety
CHCECE016	Establish and maintain a safe and healthy environment for children
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
CHCECE018	Nurture creativity in children
CHCECE019	Facilitate compliance in an education and care services
CHCECE020	Establish and implement plans for developing cooperative behaviour
CHCECE021	Implement strategies for the inclusion of all children
CHCECE022	Promote children's agency
CHCECE023	Analyse information to inform learning
CHCECE024	Design and implement the curriculum to foster children's learning and development
CHCECE025	Embed sustainable practices in service operations
CHCECE026	Work in partnership with families to provide appropriate education and care for children

Elective:

CHCDIV001	Work with diverse people
CHCECE006	Support behaviour of children and young people
BSBWOR301	Organise personal work priorities and development
BSBMGT605	Provide leadership across the organisation
BSBWOR502	Lead and manage team effectiveness

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