

BSB30120

CERTIFICATE III IN BUSINESS

CRICOS CODE: 105306J

BSB50120

DIPLOMA OF BUSINESS

CRICOS CODE: 103513G

Packaged Course. Study in Townsville


The Certificate III in Business and Diploma of Business packaged courses applies to students aspiring to see a business career in roles such as executive officers, program consultants and program coordinators.

Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

This qualification also provides a pathway towards a university Bachelor degree with credit - articulation agreements in place with Griffith University, James Cook University and the University of Southern Queensland.

Study Mode	Classroom & Online
Duration of Course	24 Months - 20 hours p/week
Total Units	25 [13 + 12]



Entry Requirements



Minimum Age

You will need to be at least 18 years old.

Course Fee

Please contact us for our current prices.

Regardless of your circumstances we have a payment plan to suit you.



How to Enrol

Apply via our website - axial.edu.au
 To support your application, please provide the following:

- Certified copy of your passport
- Statement Of Purpose
- Certified copy of your educational certificates and academic records.
- English language test results.

See website for more enrolment information



Career Outcomes

- Office Manager.
- Team Leader.
- Retail Manager.
- Program Coordinator.
- Business Owner.
- Unit Manager.

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Course Units
BSB30120:

- BSBCRT311 Apply critical thinking skills in a team environment
- BSBPEF201 Support personal wellbeing in the workplace
- BSBSUS211 Participate in sustainable work practices
- BSBTWK301 Use inclusive work practices
- BSBWHS311 Assist with maintaining workplace safety
- BSBXCM301 Engage in workplace communication
- BSBTEC201 Use business software applications
- BSBTEC302 Design and produce spreadsheets
- BSBPEF301 Organise personal work priorities
- BSBOPS305 Process customer complaints
- BSBOPS304 Deliver and monitor a service to customers
- BSBTEC303 Create electronic presentations
- BSBPMG430 Undertake project work

BSB50120:

- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBOPS501 Manage business resources
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBXCM501 Lead communication in the workplace
- BSBPMG430 Undertake project work
- BSBADM503 Manage Meetings
- BSBTWK502 Manage team effectiveness
- BSBMKG541 Identify and evaluate marketing opportunities
- BSBOPS505 Manage organisational customer service
- BSBMKG555 Write persuasive copy
- BSBSTR402 Implement continuous improvement

Pathways To Further Study

- Diploma of Leadership and Management
- Diploma of Business Administration
- Diploma of Human Resources Management

University Articulation

Study of this course with Axial Training can gain you credits into:



Bachelor of International Tourism and Hotel Management
 Bachelor of Business



Associate Degree of Business and Commerce
 Bachelor of Business and Commerce



Bachelor of Business
 Bachelor of Commerce



Bachelor of Business
 Bachelor of Business and Enterprise
 Bachelor of Information Technology
 Bachelor of Legal and Justice Studies
 Associate Degree in Law
 Associate Degree of International Hotel and Tourism Management



Bachelor of Business
 Bachelor of Accounting
 Bachelor of Business Analytics and Analysis



Bachelor of Business
 Associate Degree in Business