

Before you submit this form, please ensure you answer *all* questions and include *all* required items as per the *Applicant Checklist* below.

APPLICANT CHECKLIST

Please ensure you have all documents below before submitting your application:

- Completed all sections of this **Application Form**
- Attached **copies of your academic qualifications**
- Attached evidence of your **English language ability** (*not required if your first language is English*)
- Attached a **copy of your passport** and existing visa, if applicable
- Attached a **copy of your COVID-19 vaccination certificate**
- Attached **copies of your academic transcripts** (*mandatory for students transferring from another educational provider*)
- Attached your current **CoE/Letter of Offer** (*mandatory for students transferring from another educational provider*)
- Prepare your completed **Statement of Purpose (SOP)**.
- Read and sign the **Privacy Statement** and **Student Declaration** on Page 5
- Ensure your Agent has read and signed the **Agent Declaration** on Page 5, if applicable

APPLICATION PROCEDURE

1. Once completed, submit your Application form and any additional documents via email to sso@axial.edu.au.
2. On receipt of your *Application Form*, Axial International College will assess your application to determine if you meet course entry requirements.
3. If you meet the criteria, you will be issued with a *Written Agreement*.
4. You are required to sign your *Written Agreement* and return it to Axial International College.
5. After we receive your signed *Written Agreement*, we will issue you with an invoice for first payment.
6. Send any payments due as per your *Written Agreement*.
7. Your *Written Agreement* may include additional requirements that must be met prior to the commencement of your studies with Axial International College. Axial International College reserves the right of cancelling your Confirmation of Enrolment should you not meet the additional requirements included in your *Written Agreement*.
8. When we have received payment and your signed *Written Agreement*, a COE will be issued and forwarded to you or your agent.



International Student Application Form

Please use BLOCK LETTERS for your responses.

SECTION 1: APPLICANT DETAILS			
First Name:		Last Name:	
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Dr	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		Date of Birth:
Do you have any type of disability? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, please specify:			
Country of Birth:		Where are you currently living? <input type="checkbox"/> Australia <input type="checkbox"/> Home country	
ADDRESS IN HOME COUNTRY			
Address:			
City/Suburb:			
State:			
Country:		Postcode:	
ADDRESS IN AUSTRALIA (if known)			
Address:			
City/Suburb:			
State:			
Country:		Postcode:	
CURRENT POSTAL ADDRESS			
Address:			
City/Suburb:			
State:			
Country:		Postcode:	
CURRENT CONTACT DETAILS			
Phone:		Mobile:	
Email:			
EMERGENCY CONTACT DETAILS			
Emergency Contact Name:			
Relationship to student:			
Phone:		Email:	

SECTION 2: PASSPORT AND VISA DETAILS

Country of citizenship (as shown on passport):

Passport Number:

Passport Expiry Date:

Do you hold a current Australian visa? Yes No

If Yes, what type of visa:

Current visa expiry date:

If No, what type of visa will you be applying for:

Do you have any dependants? Yes No

If Yes, provide full name(s) and relationship(s) to you:

Do you intend to bring your spouse with you to Australia? Yes No
 If Yes, please ensure a copy of their passport is submitted with your application.

Do you intend to bring your children with you to Australia? Yes No

If Yes, how many?

Do you have relatives living in Australia? Yes No

If Yes, please provide details:

Have you ever had an Australian visa application refused or an Australian visa cancelled? Yes No

If Yes, what was the reason:

In which city will you be submitting your Australian visa application:

SECTION 3: OVERSEAS STUDENT HEALTH COVER (OSHC)

OSHC is mandatory for each student. OSHC must cover the full length of your visa. When arranging your visa, you will be required to show evidence of your OSHC for the length of your visa.

For OSHC information and insurer options, please visit:

https://www.privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm

SECTION 4: ENGLISH LANGUAGE PROFICIENCY

What is your first language:

What language to you speak at home:

If your first language is not English, have you taken an English language test in the last 12 months? Yes No

If No, please ensure you submit valid evidence of meeting the Axial International College English Language Requirements.

If Yes, Name of test:

Test result:

Date test taken:

Please ensure you submit a copy of your test results as per the Applicant Checklist of page 4 of this form.

SECTION 5: PREVIOUS STUDIES IN AUSTRALIA

Have you previously studied in Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No	Did you complete your studies? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently studying in Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, what is the schedule end date:
Are you transferring from your current course with another educational provider to Axial International College? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, do you have a release letter? <input type="checkbox"/> Yes <input type="checkbox"/> No	Last date of attendance with current provider:
Name of current provider:	
<i>If you are currently studying in Australia or transferring your current course to Axial International College, please provide a copy of the relevant Confirmation of Enrolment or Letter of Offer.</i>	

SECTION 6: EDUCATION HISTORY

Year Completed	Institution	Country	Qualification	Course Length

SECTION 7: COURSE DETAILS

Please select the course you wish to apply for:

BSB30120 Certificate III in Business
 BSB50120 Diploma of Business
 BSB30120 Certificate III in Business/BSB50120 Diploma of Business Package
 SIT40516 Certificate IV in Commercial Cookery
 SIT50416 Diploma of Hospitality Management
 SIT40516 Certificate IV in Commercial Cookery/SIT50416 Diploma of Hospitality Management Package
 SIT50416 Diploma of Hospitality Management Package/ SIT60316 Advanced Diploma of Hospitality Management Package

Please select the intake date you wish to apply for:

25 April 2022
 27 June 2022
 26 September 2022

Please select the campus you wish to apply for:

Brisbane
 Townsville

Please select your preferred payment structure:

100% of the fees prior to commencement
 50% prior to commencement and 50% midway through course
 Quarterly instalments prior to commencement of each term

SECTION 8: PROOF OF COVID-19 VACCINATION

You are required to provide your COVID-19 Vaccination Certificate with your enrolment application. The current guidelines for recognised vaccines as per the Australian Therapeutic Goods Administration are below. Please ensure your Vaccination Certificate complies with these guidelines.

- 2 full doses at least 14 days apart of
 - Comirnaty (Pfizer)
 - Spikevax (Moderna)
 - BBIBP-CorV (Sinopharm) (for 18-60 years old)
 - Vaxzevria (AstraZeneca)
 - Takeda (Moderna)
 - Covaxin (Bharat Biotech),
 - Covishield (AstraZeneca)
 - Coronavac (Sinovac)
- or, one dose of Janssen-Cilag (Johnson & Johnson)
- At least 7 days must have passed since you completed your full course of vaccination.

Note, as you are applying to study in Queensland, the Queensland Government may have additional entry requirements for international students. Due to the changing nature of the situation, current requirements will be provided to you prior to issue of your CoE.

SECTION 9: STUDENT DECLARATION

PRIVACY STATEMENT

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector. We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

If you require a copy of the DESE VET Privacy Notice and are unable to access it electronically, please advise your Axial Consultant and we will provide you with a download or hard copy of this notice.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Axial Training Pty Ltd via the details below to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice.

Axial Training Pty Ltd

Ph: 07 3387 4400

Email: trgadmin@axial.edu.au

Scan the QR Code to the right of visit our website at <https://www.axial.edu.au/international-privacy-policy> to view our Privacy Policy.



SECTION 10: STATEMENT OF PURPOSE

Your Statement of Purpose (SOP) is a requirement of the visa application process and should provide a brief statement outlining your reasons for studying this course at Axial International College in Brisbane, Australia. Your SOP must be written and signed by you. Our *Guide to Writing a Statement of Purpose* is attached to this application form. Please note you should address all criteria mentioned on the guide when writing your SOP. You may choose to submit your SOP to Axial with your application. A well written SOP can aid your application by giving us a genuine guide to who you are and why your chosen course is right for you.

AXIAL PRIVACY STATEMENT

Axial International College is collecting your personal information in accordance with the *Information Privacy Act 2009* to manage your enrolment, training progress, and administration.

- Students are aware that their personal information may be shared between Axial International College and the Australian Government and designated authorities as per the *Education Services for Overseas Students Act 2000* and the *National Code of Practice for Providers of Education and Training to Overseas Students 2018*. This information includes, but is not limited to, personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of student visa conditions.
- Students agree that Axial International College will use the email address supplied by the student as a point of contact for any information Axial International College deems necessary.
- Students agree that Axial International College will access Visa Entitlement Verification Online (VEVO) services at any time to confirm their visa status, work and study rights.
- Students agree that Axial International College will release information pertaining to their enrolment (excluding academic records), attendance and account details to their education agent.
- Student's personal information will not be disclosed to any other third party without their consent, unless authorised or required by law or Axial International College deem such disclosure necessary to enable student welfare services be provided (e.g. hospitals, law enforcement agencies, court officers or other similar circumstances).
- Students must complete an Authority to Release Information Form to enable the release of information to third parties (education agent not included).

Personal information collected may also be disclosed to other third parties with your consent or as permitted or required by law. Your information will be stored securely. If you wish to access or correct any of your information, discuss how it has been managed, or have a concern or complaint about the way your personal information has been collected, used, stored, or disclosed, please contact a Axial International College Student Support Officer.

STUDENT DECLARATION

- I certify that the information provided on this application form is accurate and complete. I authorise Axial International College to obtain other details relating to my academic record as necessary.
- I declare that I am aware of and understand my financial obligations relating to studying in Australia and with Axial International College. I certify that I have access to the total funds required whilst in Australia to cover all costs associated with my study and living expenses.
- I acknowledge that the provision of incorrect information or documentation, or the withholding of information or documentation relating to my application may result in the cancellation of my enrolment and the forfeiture of any tuition fees paid.
- I understand that Axial International College is required to notify the Australian Department of Home Affairs about changes to my enrolment, and any breach of visa conditions relating to attendance or unsatisfactory progress.

Student Name:

Student Signature:

Date:

SECTION 10: AGENT DECLARATION (if applicable)

- I have provided all relevant and required information to the applicant to enable them to make an informed decision about their chosen program of study.
- I have validated all financial documents and confirm that this student has the financial capacity to pay their full program tuition and ongoing living expenses for the entire duration of their studies.
- I am satisfied that to the best of my knowledge the applicant has genuine intentions to complete the program(s) and has the financial capacity to pay for the program and living expenses for the duration of the program(s).
- I am aware that there are implications to Axial International College and my agency where a student's visa is refused because they do not meet the Genuine Temporary Entrant (GTE) requirement.
- By signing this form, I am stating that I understand the declarations above and that as far as I am aware the applicant is genuinely committed to attending the required hours to complete the program(s).

Agent Business Name:

Agent Signature:

Date:

Names of each employee involved in facilitating this enrolment (if more space is required please attached an additional page):

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Employee Name:

Email Address:

MARN:

Your Statement of Purpose (SOP) is a requirement of the visa application process. You may choose to submit your SOP to Axial with your application. A well written SOP can aid your application by giving us a genuine guide to who you are and why your chosen course is right for you.

Please prepare your responses in a separate document and address each section below. Each section must be addressed in full and in your own words. Your Statement of Purpose should be no more than 2 pages long.

Statement of Purpose Criteria

1. Introduce yourself with your full name, date of birth, nationality and where you are currently living. Briefly describe your current circumstances (e.g. are you currently working, studying, travelling etc.). Include what program are you applying for and what city/campus.
2. Provide brief details of your education history – from Year 10 and 12 equivalent qualifications to your highest qualification. Please mention any highlights or academic achievements; or explain any circumstances where your grade results were affected.
3. If applicable, describe your employment history including the name of the company, job title and the duration of each job you have held. Attach a brief CV / resume to your application and any employer references.
4. Please explain reasons for any major gaps in your studies and/or employment history.
5. Describe what led you to choose Axial International College and to study in Queensland, Australia. Be specific about your reasons for wanting to live in the city where you will be studying.
6. Are there similar programs available in your home country and if so what led you to seek education overseas in Australia?
7. Tell us about your career goals and what kind of employment opportunities you are anticipating when you return to your home country. This could include information about recent economic developments and international opportunities. If possible, please indicate your salary expectations, promotion opportunities, professional or business development as a result of your studies.
8. Describe any other compelling reasons for returning to your home country once you successfully complete your studies in Australia (e.g. family, work commitments, etc.)
9. If you already have a post-secondary qualification, discuss how this program will complement your previous study and /or experience. If there is no link, explain why you are seeking a change of qualification and therefore a career change.
Note: major career changes need to be carefully explained.
10. If you have dependents (spouse and children), please provide their names and age. Also indicate if they plan to accompany you or join you later or remain in your home country whilst you study in Australia.
11. If applicable, detail any previous travel to Australia and any instances of a visa rejection for Australia or any other country. Please provide a brief explanation and visa refusal decision record.
12. Please describe how your studies and living costs will be funded.
Note: You may be required to prove that you have sufficient funds to support yourself (and any dependents) during your first year of studies in Australia.
13. Your Statement of Purpose must end with the following statement:

I declare that the particulars given above are true and correct. I understand that incorrect or incomplete statements may result in my application not being accepted.

Name: Signature: Date: